HEAD START Policy Council Meeting  
Monday, April 10, 2017  
MCIU – Washington Conference Room A

ATTENDEES:
Moises Tula  Chairperson, Souderton  
Donna Malcolm  Secretary, Abington  
Angela Ray  Pottstown  
Toscha Blalock  Director, Early Head Start  
Dr. Lois Robinson  Director of Office of Student Services  
Tina Viletto  Director of Community and Government Relations  
Vanessa Diaz  Early Learning Accounting Specialist  
Ashley Berger  Personnel Coordinator  
Nicole Buckley  Education Supervisor  
Jennifer Lowe  Education Supervisor  
Alicia Evans  Disabilities Supervisor  
Samantha Bader  Health and Wellness Coordinator  
Carly Weist  Health and Wellness Assistant  
Camila Anderson  Head Start Administrative Assistant  
Tara Rivers  Family Engagement Worker  
Francine Eluden  Interpretive Services 

I. WELCOME/INTRODUCTIONS:  
   A. Meeting called to order at 10:48 a.m. by Moises Tula.

II. OLD BUSINESS:  
   A. Approval of March 13, 2017 Policy Council Meeting Minutes

      Motion: It was moved by Angela Ray and seconded by Donna Malcolm that the Head Start Policy Council approve the minutes of the March 13, 2017 Policy Council Meeting.

      Motion passed unanimously.

III. DIRECTOR’S REPORT:  
   A. Approval of Director’s Report

      Motion: It was moved by Angela Ray and seconded by Donna Malcolm that the Head Start Policy Council approve the April 2017 Director’s Report.

      Motion passed unanimously.
IV. **FINANCIAL SERVICES REPORT:**
   A. Approval of Head Start Financial Report Year Two Grant

   **Motion:** It was moved by Donna Malcolm and seconded by Angela Ray that the Head Start Policy Council approve the April 2017 Head Start Financial Report Year Two Grant.

   Motion passed unanimously.

V. **EDUCATION REPORT:**
   A. Approval of Education Report

   **Motion:** It was moved by Angela Ray and seconded by Donna Malcolm that the Head Start Policy Council approve the April 2017 Education Report.

VI. **FAMILY AND COMMUNITY PARTNERSHIPS REPORT:**
   A. Approval of Community Partnerships Report

   B. Approval of Revised 2016-2017 Head Start Policy Council Schedule

   **Motion:** It was moved by Angela Ray and seconded by Donna Malcolm that the Head Start Policy Council approve items A and B of the April 2017 Community Partnerships Report.

   Motion passed unanimously.

   - Donna Malcolm requested information if Wells Fargo Financial Literacy Workshops would be offered to all sites.

VII. **HEALTH AND WELLNESS REPORT:**
   A. Approval of Health and Wellness Report

   **Motion:** It was moved by Angela Ray and seconded by Donna Malcolm that the Head Start Policy Council approve the April 2017 Health and Wellness Report.

   Motion passed unanimously.

   - Moises Tula requested that prior notice of all screenings be sent to parents.

VIII. **HUMAN RESOURCES REPORT:**
   A. Approval of Human Resources Report
Motion: It was moved by Angela Ray and seconded by Donna Malcolm that the Head Start Policy Council approve the April 2017 Human Resources Report.

Motion passed unanimously.

IX. CENTER REPORTS:
   A. Approval of Center Reports

Motion: It was moved by Angela Ray and seconded by Donna Malcolm that the Head Start Policy Council approve the April 2017 Center Reports.

Motion passed unanimously.

- Donna Malcolm requested update on mulch for playground at Abington site.

- Donna Malcolm requested information about Lifetouch classroom photograph. MCIU staff was not involved in the Picture Day set up.

X. UPCOMING MEETING SCHEDULE & RESPONSIBILITIES:
   A. The next Policy Council meeting is scheduled for May 8, 2017 from 10:30 a.m.-12:30 p.m. in DeKalb Conference Room.

XI. ADJOURMENT:
   A. Approval for Adjournment of April 10, 2017 Head Start Policy Council Meeting.

Motion: It was moved by Angela Ray and seconded by Donna Malcolm that the Head Start Policy Council approve the adjournment of the April 10, 2017 Policy Council Meeting.

Motion passed unanimously.

B. Meeting adjourned at 11:48 a.m. by Moises Tula.