

**HEAD START Policy Council Meeting
Monday, April 10, 2017
MCIU – Washington Conference Room A**

ATTENDEES:

Moises Tula	Chairperson, Souderton
Donna Malcolm	Secretary, Abington
Angela Ray	Pottstown
Toscha Blalock	Director, Early Head Start
Dr. Lois Robinson	Director of Office of Student Services
Tina Viletto	Director of Community and Government Relations
Vanessa Diaz	Early Learning Accounting Specialist
Ashley Berger	Personnel Coordinator
Nicole Buckley	Education Supervisor
Jennifer Lowe	Education Supervisor
Alicia Evans	Disabilities Supervisor
Samantha Bader	Health and Wellness Coordinator
Carly Weist	Health and Wellness Assistant
Camila Anderson	Head Start Administrative Assistant\
Tara Rivers	Family Engagement Worker
Francine Eluden	Interpretive Services

I. WELCOME/INTRODUCTIONS:

A. Meeting called to order at 10:48 a.m. by Moises Tula.

II. OLD BUSINESS:

A. Approval of March 13, 2017 Policy Council Meeting Minutes

Motion: It was moved by Angela Ray and seconded by Donna Malcolm that the Head Start Policy Council approve the minutes of the March 13, 2017 Policy Council Meeting.

Motion passed unanimously.

III. DIRECTOR'S REPORT:

A. Approval of Director's Report

Motion: It was moved by Angela Ray and seconded by Donna Malcolm that the Head Start Policy Council approve the April 2017 Director's Report.

Motion passed unanimously.

IV. FINANCIAL SERVICES REPORT:

A. Approval of Head Start Financial Report Year Two Grant

Motion: It was moved by Donna Malcolm and seconded by Angela Ray that the Head Start Policy Council approve the April 2017 Head Start Financial Report Year Two Grant.

Motion passed unanimously.

V. EDUCATION REPORT:

A. Approval of Education Report

Motion: It was moved by Angela Ray and seconded by Donna Malcolm that the Head Start Policy Council approve the April 2017 Education Report.

VI. FAMILY AND COMMUNITY PARTNERSHIPS REPORT:

A. Approval of Community Partnerships Report

B. Approval of Revised 2016-2017 Head Start Policy Council Schedule

Motion: It was moved by Angela Ray and seconded by Donna Malcolm that the Head Start Policy Council approve items A and B of the April 2017 Community Partnerships Report.

Motion passed unanimously.

- Donna Malcolm requested information if Wells Fargo Financial Literacy Workshops would be offered to all sites.

VII. HEALTH AND WELLNESS REPORT:

A. Approval of Health and Wellness Report

Motion: It was moved by Angela Ray and seconded by Donna Malcolm that the Head Start Policy Council approve the April 2017 Health and Wellness Report.

Motion passed unanimously.

- Moises Tula requested that prior notice of all screenings be sent to parents.

VIII. HUMAN RESOURCES REPORT:

A. Approval of Human Resources Report

Motion: It was moved by Angela Ray and seconded by Donna Malcolm that the Head Start Policy Council approve the April 2017 Human Resources Report.

Motion passed unanimously.

IX. CENTER REPORTS:

A. Approval of Center Reports

Motion: It was moved by Angela Ray and seconded by Donna Malcolm that the Head Start Policy Council approve the April 2017 Center Reports.

Motion passed unanimously.

- Donna Malcolm requested update on mulch for playground at Abington site.
- Donna Malcolm requested information about Lifetouch classroom photograph. MCIU staff was not involved in the Picture Day set up.

X. UPCOMING MEETING SCHEDULE & RESPONSIBILITIES:

A. The next Policy Council meeting is scheduled for May 8, 2017 from 10:30 a.m.-12:30 p.m. in DeKalb Conference Room.

XI. ADJOURNMENT:

A. Approval for Adjournment of April 10, 2017 Head Start Policy Council Meeting.

Motion: It was moved by Angela Ray and seconded by Donna Malcolm that the Head Start Policy Council approve the adjournment of the April 10, 2017 Policy Council Meeting.

Motion passed unanimously.

B. Meeting adjourned at 11:48 a.m. by Moises Tula.