HEAD START Policy Council Meeting  
Monday, July 17, 2017  
Early Learning Academy – Conference Room

ATTENDEES:
Gloria Llanos-Divon  Early Learning Academy  
Anthony Divon  Early Learning Academy  
Angela Durant  Lansdale  
Angela Ray  Pottstown  
Danielle Young  Upper Dublin  
Paula Rice  Program Administrator, Head Start  
Sherilyn Homans West  Family and Community Partnerships Supervisor  
Francine Eluden  Interpretive Services

I.  **WELCOME/INTRODUCTIONS:**  
   A.  Meeting called to order at 10:45a.m. by Sherilyn Homans West

II.  **OLD BUSINESS:**  
   A.  Approval of June 12, 2017 Policy Council Meeting Minutes

   **Motion:**  It was moved by Anthony Divon and seconded by Angela Ray that the Head Start Policy Council approve the minutes of the June 12, 2017 Policy Council Meeting.

   **Motion passed unanimously.**

III.  **MEETING UPDATES FOR 2017-2018 SCHOOL YEAR:**  
   A.  Approval of Revision to Policy Council By-Laws  
   B.  Approval to Change Format of Policy Council Meetings  
   C.  Approval of 2017-2018 Policy Council Meeting Schedule and Locations  
   D.  Approval of 2017-2018 Policy Council Training Topics and Schedule

   **Motion:**  It was moved by Angela Durant and seconded by Angela Ray that the Head Start Policy Council approve items A, B, C, & D of the Meeting updates for 2017-2018 School Year.

   **Motion passed unanimously.**

   - Approval of the 2017-2018 Policy Council Meeting Schedule made with revisions.
• Approval of the 2017-2018 Policy Council Training Topics and Schedule made with revisions.

IV. REPORTS:
   A. Approval of Program Updates/Reports
   B. Approval of Forms

   Motion: It was moved by Anthony Divon and seconded by Gloria Llanos-Divon that the Head Start Policy Council approve items A & B of the Reports.

   Motion passed unanimously.

V. FINANCIAL SERVICES REPORT:
   A. Approval of Head Start Financial Report Year Two Grant
   B. Approval of Head Start Financial Report Year Three Grant

   Motion: It was moved by Angela Ray and seconded by Angela Durant that the Head Start Policy Council approve items A & B of the Financial Services Report.

   Motion passed unanimously.

VI. CENTER REPORTS:
   • Gloria Llanos-Divon provided information regarding a concerned parent and possible reimbursement for broken/lost items during the school year. Paula Rice confirmed that she will contact the family to resolve the issue.

VII. UPCOMING MEETING SCHEDULE & RESPONSIBILITIES:
   A. The next Policy Council meeting scheduled as a Conference Call for August 16, 2017 from 10:00a.m. – 12:00p.m.

VIII. ADJOURNMENT:
   A. Approval for Adjournment of July 17, 2017 Head Start Policy Council Meeting.

   Motion: It was moved by Angela Ray and seconded by Angela Durant that the Head Start Policy Council approve the adjournment of the July 17, 2017 Policy Council Meeting.

   Motion passed unanimously.

   B. Meeting adjourned at 12:30p.m. by Sherilyn Homans West.