

**HEAD START Policy Council Meeting
Monday, July 17, 2017
Early Learning Academy – Conference Room**

ATTENDEES:

Gloria Llanos-Divon	Early Learning Academy
Anthony Divon	Early Learning Academy
Angela Durant	Lansdale
Angela Ray	Pottstown
Danielle Young	Upper Dublin
Paula Rice	Program Administrator, Head Start
Sherilyn Homans West	Family and Community Partnerships Supervisor
Francine Eluden	Interpretive Services

I. WELCOME/INTRODUCTIONS:

A. Meeting called to order at 10:45a.m. by Sherilyn Homans West

II. OLD BUSINESS:

A. Approval of June 12, 2017 Policy Council Meeting Minutes

Motion: It was moved by Anthony Divon and seconded by Angela Ray that the Head Start Policy Council approve the minutes of the June 12, 2017 Policy Council Meeting.

Motion passed unanimously.

III. MEETING UPDATES FOR 2017-2018 SCHOOL YEAR:

A. Approval of Revision to Policy Council By-Laws

B. Approval to Change Format of Policy Council Meetings

C. Approval of 2017-2018 Policy Council Meeting Schedule and Locations

D. Approval of 2017-2018 Policy Council Training Topics and Schedule

Motion: It was moved by Angela Durant and seconded by Angela Ray that the Head Start Policy Council approve items A, B, C, & D of the Meeting updates for 2017-2018 School Year.

Motion passed unanimously.

- Approval of the 2017-2018 Policy Council Meeting Schedule made with revisions.

- Approval of the 2017-2018 Policy Council Training Topics and Schedule made with revisions.

IV. REPORTS:

- A. Approval of Program Updates/Reports**
- B. Approval of Forms**

Motion: It was moved by Anthony Divon and seconded by Gloria Llanos-Divon that the Head Start Policy Council approve items A & B of the Reports.

Motion passed unanimously.

V. FINANCIAL SERVICES REPORT:

- A. Approval of Head Start Financial Report Year Two Grant**
- B. Approval of Head Start Financial Report Year Three Grant**

Motion: It was moved by Angela Ray and seconded by Angela Durant that the Head Start Policy Council approve items A & B of the Financial Services Report.

Motion passed unanimously.

VI. CENTER REPORTS:

- Gloria Llanos-Divon provided information regarding a concerned parent and possible reimbursement for broken/lost items during the school year. Paula Rice confirmed that she will contact the family to resolve the issue.

VII. UPCOMING MEETING SCHEDULE & RESPONSIBILITIES:

- A. The next Policy Council meeting scheduled as a Conference Call for August 16, 2017 from 10:00a.m. – 12:00p.m.**

VIII. ADJOURNMENT:

- A. Approval for Adjournment of July 17, 2017 Head Start Policy Council Meeting.**

Motion: It was moved by Angela Ray and seconded by Angela Durant that the Head Start Policy Council approve the adjournment of the July 17, 2017 Policy Council Meeting.

Motion passed unanimously.

- B. Meeting adjourned at 12:30p.m. by Sherilyn Homans West.**