

**HEAD START Policy Council Meeting  
Monday, June 18, 2018  
Conference Call**

**ATTENDEES:**

Yahayra Quintero	Co-Chairperson, Ambler
Claudia Castro-Diaz	Secretary, Souderton
Sarefa Hamed	Abington
Marta Pecharo	Schwenksville
Jennifer Scott	Upper Dublin
Karen Washington	Early Head Start
Paula Rice	Program Administrator, Head Start
Sherilyn Homans West	Family & Community Partnerships Supervisor
Shanita Fields	Health & Nutrition Assistant

**I. WELCOME/INTRODUCTIONS:**

**A. Meeting called to order at 10:30a.m. by Sherilyn Homans West.**

**II. OLD BUSINESS:**

**A. Approval of Head Start Policy Council Meeting Minutes from Monday, May 14, 2018**

**Motion:** It was moved by Jennifer Scott and seconded by Sarefa Hamed that the Head Start Policy Council approve the Head Start Policy Council Meeting Minutes from Monday, May 14, 2018.

**Motion passed unanimously.**

**III. REPORTS:**

**A. Approval of June 2018 Program Reports**

**Motion:** It was moved by Marta Pecharo and seconded by Yahayra Quintero that the Head Start Policy Council approve the June 2018 Program Reports.

**Motion passed unanimously.**

**IV. Financial Services Report**

**A. Approval of Head Start Financial Report Year Three Grant, May 2018 Corrected**

**Motion:** It was moved by Sarefa Hamed and seconded by Marta Pecharo that the Head Start Policy Council approve the Financial Report Year Three Grant, May 2018 Corrected.

**Motion passed unanimously.**

**V. CENTER UPDATES:**

**A. Approval of June 2018 Center Updates**

**Motion:** It was moved by Yahayra Quintero and seconded Jennifer Scott that the Head Start Policy Council approve the June 2018 Center Updates.

- Abington representative reported that this school year was successful and the end of year in classroom activity was well received.
- Ambler representative reported that there was an average of 90% parent involvement this school year.
- Schwenksville representative reported there was an in classroom celebration for the end of the year.
- Upper Dublin representative reported that the children enjoyed the RSVP books, the Kiwanis books, and the Cardinal's Nest programs. It was also noted that a stronger attendance policy for next school year will be helpful.

**VI. UPCOMING MEETING SCHEDULE & RESPONSIBILITIES:**

- A. Next Policy Council meeting scheduled for Monday, August 13, 2018 from 10:30a-12:30p at the Early Learning Academy Site, 1605 W. Main St., Norristown 19403**

**VII. ADJOURNMENT:**

- A. Approval for Adjournment of June 18, 2018 Head Start Policy Council Meeting.**

**Motion:** It was moved by Yahayra Quintero and seconded by Jennifer Scott that the Head Start Policy Council approve the adjournment of the June 18, 2018 Policy Council Meeting.

**Motion passed unanimously.**

- B. Meeting adjourned at 11:15a.m. by Sherilyn Homans West.**