

**HEAD START Policy Council Meeting
Monday, September 18, 2017
Early Learning Academy, Conference Room**

ATTENDEES:

Marta Pecharo	Schwenksville
Angela Durant	Lansdale
Angela Ray	Pottstown
Gloria Llanos-Divon	Early Learning Academy
Anthony Divon	Early Learning Academy
Toscha Blalock	Senior Director, EHS – Maternity Care Coalition
Kristen Barrett	Director, WIC
Tina Viletto	Director, Office of Government and Community Relations
Paula Rice	Program Administrator, Head Start
Sherilyn Homans West	Family and Community Partnerships Supervisor

I. WELCOME/INTRODUCTIONS:

A. Meeting called to order at 10:45a.m. by Paula Rice.

II. OLD BUSINESS:

A. Approval of August 16, 2017 Policy Council Meeting Minutes

Motion: It was moved by Angela Ray and seconded by Angela Durant that the Head Start Policy Council approve the minutes of the August 16, 2017 Policy Council Meeting.

Motion passed unanimously.

- Gloria Llanos-Divon noted to Paula Rice that the individual with concerns mentioned at the previous Policy Council meeting reported that no contact was made. Paula Rice responded that she would attempt to meet the parent at her place of employment to rectify the situation.
- Tina Viletto reported that she would contact PCCY to get information on providing parent advocacy trainings. Parents are encouraged to advocate for funding/changes via telephone. Information on legislature outlines and meetings provided.
- Anthony Divon requested clarification between Head Start and Pre-K Counts. Tina Viletto provided explanation of differences and similarities.
- Toscha Blalock provided information on OCDEL Family Engagement Conference occurring in Harrisburg or Scranton for free in November, 2017.

Paula Rice will see if parents can attend this conference alongside Head Start staff.

III. REPORTS:

A. Approval of Program Reports

Motion: It was moved by Anthony Divon and seconded by Angela Durant that the Head Start Policy Council approve the September, 2017 Program Reports.

Motion passed unanimously.

- Angela Durant requested clarification on how enrollment numbers effect funding to sites.
- Paula Rice reported that Pottstown is currently under-enrolled; program is searching a facility in Hatfield to potentially move slots from Pottstown to this location mid-year.
- Toscha Blalock suggested collaborating with home-based programs, such as PAT to encourage and support families weary about moving to center-based program.

IV. FISCAL SERVICES REPORT:

A. Approval of Head Start Financial Report Year Three Grant

Motion: It was moved by Angela Ray and seconded by Angela Durant that the Head Start Policy Council approve the Head Start Financial Report Year Three Grant.

Motion passed unanimously.

- Paula Rice noted that the West Norriton Police Department has not been asked to monitor ELA parking yet.

V. CENTER UPDATES:

A. Approval of September, 2017 Head Start Center Updates

Motion: It was moved by Anthony Divon and seconded by Angela Ray that the Head Start Policy Council approve the September, 2017 Center Updates.

- Gloria Llanos-Divon requested updates about the Health and Safety Supplemental Grant. Paula Rice reported no information has been received to date.

- Gloria Llanos-Divon requested information on possible summer Kindergarten readiness program. Paula Rice reported that focus was on opening Before and After School Care programs at this time.

VI. UPCOMING MEETING SCHEDULE & RESPONSIBILITIES:

- A. 2017-2018 Policy Council Training Scheduled for October 2 and 12, 2017, from 10:00a-2:00p in the Early Learning Academy Conference Room.**
- B. Next Policy Council meeting scheduled for Monday, October 16, 2017, from 10:30a-12:30p in the Library of the Pottstown Site, 920 Morris St., Pottstown 19464.**

VII. ADJOURNMENT:

- A. Approval for Adjournment of September 18, 2017 Head Start Policy Council Meeting.**

Motion: It was moved by Angela Ray and seconded by Angela Durant that the Head Start Policy Council approve the adjournment of the September 18, 2017 Policy Council Meeting.

Motion passed unanimously.

- B. Meeting adjourned at 12:45p.m. by Paula Rice.**