

APPLICATION FOR HEAD START AND PRE-K COUNTS

We are thrilled that you are interested in applying for our Early Learning Programs. Each program provides quality early childhood education services to families living within certain income thresholds at NO COST to you!

Your application is being considered for two (2) different programs:

- Head Start is a federally funded preschool program that offers educational, health, and social support services for families living in MONTGOMERY COUNTY, PA, and falling within 100% of the federal poverty guidelines.
- Pre-K Counts is a Pennsylvania state funded preschool program that focuses on providing quality education services for families living in the state of Pennsylvania and falling within 300% of the federal poverty guidelines. Your child must be at least 3 years old by the start of the current SY to be considered for enrollment.
- Both programs provide additional services to children with disabilities.

Special considerations are given to children whose families are experiencing hardships such as:

- Housing instability
- Receiving PA TANF/CASH assistance/SNAP Benefits/Supplemental Security Income for someone in the home
- Child is in Foster/Kinship care

In order to process your application, we need the following information:

- At least ONE birth record for the child. This could be:
 - Birth Record/Certificate
 - Hospital Record
 - Hospital Certificate
 - Certificate of Indian Blood (If applicable)
- At least ONE proof of residency. Acceptable examples include:
 - Mortgage bill/letter
 - Rental Agreement
 - Notarized Letter from Landlord/Owner
 - Utility Bill (electric, water, sewage, etc.)
- Proof of Income for EVERY adult in the home. Examples include:
 - Last Year's Income Tax Form 1040, 1040EZ, or 1040A
 - Last Year's W-2s for every place of employment
 - One month's worth of most recent paystubs (2 = bi-weekly, 4 = weekly)
 - Employer Verification Form: Please let us know if you need this
 - Court approved Child Support documentation
 - Unemployment Compensation letter: Dated within the past 12 months
 - Letter of employment termination on company letterhead
 - Social Security Benefits Award Letter Dated within the past 12 months
- Proof of Special Consideration Status (if applicable):
 - Proof of Supplemental Security Income Award Letter dated within the past 12 months
 - Proof of TANF/Cash Assistance/SNAP Award Letter dated within the past 12 months
 - Proof of Foster/Kinship Care
 - Proof of SNAP benefits
 - If you are housing instable, please inform the Enrollment Specialist
- Child's health documents (REQUIRED for enrollment):
 - Immunization Records
 - Physical Exam Records
 - Dental Exam Records
 - IEP and/or Behavior/Treatment Plans (if applicable)
- Additional Documents that are REQUIRED if applicable:
 - Custody Orders or Agreements
 - Protection From Abuse orders