

MONTGOMERY COUNTY INTERMEDIATE UNIT BOARD MINUTES

1. Call to Order

President Mark Lieberson called the meeting to order at 8:01 p.m. on June 22, 2011.

2. Pledge of Allegiance

3. Roll Call

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| Marc Lieberson, President, Cheltenham | Present |
| Marie A. Knox, Vice-President, Upper Merion Area | Present |
| Daniel B. Sattler, Treasurer, Methacton | Present |
| Jeannette Maitin, Secretary, Abington | Absent |
| Jennifer Allebach, Upper Perkiomen | Absent |
| Randy Bennett, Perkiomen Valley | Absent |
| Mel Brodsky, Colonial | Absent |
| Joseph Chmielewski, Upper Dublin | Present |
| Thomas DiBello, Spring-Ford Area | Absent |
| Dr. Susan Guthrie, Lower Merion Area | Present |
| Dr. David Hakes, Upper Moreland Township | Absent |
| Robert H. Hartman, Jr., Pottstown | Present |
| Yuri Khalif, Lower Moreland Township | Absent |
| R. Bud Miller, Souderton Area | Absent |
| Ted Miller, Jenkintown | Present |
| Janice Pearce, Norristown Area | Present |
| Thayer Pendleton, Bryn Athyn | Absent |
| Louis Polaneczky, Hatboro-Horsham | Present |
| Burunda Prince-Jones, Wissahickon | Absent |
| Anthony B. Quinn, Esq., Springfield Township | Present |
| Frederick P. Remelius, Pottsgrove | Present |
| Vincent Sherpinsky, North Penn | Present |

Others

| | |
|---|---------|
| Dr. Jerry W. Shiveley, Executive Director/CEO | Present |
| Mark W. Fitzgerald, Solicitor | Present |

4. Approval of Minutes of May 25, 2011

Motion: It was moved by Mrs. Knox and seconded by Mr. Hartman that the Intermediate Unit Board approve the minutes of the May 25, 2011 board meeting.

Motion passed unanimously.

5. Public Comments on Agenda Items

Mr. Lieberson asked if there were any public comments regarding agenda items. Since there were none, the board proceeded with the agenda.

6. Approval of Bills as Included in the Treasurer's Report

Mr. Sattler presented the May Treasurer's Report to the Board. The cash balance as of May 31, 2011 was \$32,653,431.90.

Motion: It was moved by Mr. Sattler and seconded by Mrs. Knox that the Intermediate Unit Board approve the May Treasurer's Report and the payment of bills.

Motion passed unanimously.

7. Human Resources Report

Motion: It was moved by Mr. Ted Miller and seconded by Mr. Chmielewski that the Intermediate Unit Board approve the personnel recommendations listed as Item 2 and including the addendum for retirement, the revised Staff Demotion Resolution, the revised Staff Furlough Resolution, and the revised Salary lists for Professional Staff and Administrative, Supervisory, Consultative and Psychological Staff as brought forth at the board meeting.

Motion passed unanimously.

8. Report of Judge of Elections on Intermediate Unit Board Member Election – Mr. Fitzgerald

The ballots for election of the members of the Board of Directors of the Intermediate Unit were opened and tallied on June 20, 2011. There were seven positions to be filled for these positions. Based upon the ballots received and tallied, and in accordance with the law, the candidates were duly elected. They will assume their terms effective July 1, 2011. The weighted vote results were as follows:

| <u>Name of Candidate</u> | <u>School District</u> | <u>Term</u> | <u>Weighted Vote</u> |
|---------------------------|------------------------|-------------|----------------------|
| 1. Marc Lieberson | Cheltenham | 3 Years | 210 |
| 2. Louis A. Polaneczky | Hatboro-Horsham | 3 Years | 249 |
| 3. Janice Pearce | Norristown Area | 3 Years | 227 |
| 4. Robert H. Hartman, Jr. | Pottstown | 3 Years | 225 |
| 5. Marie A. Knox | Upper Merion | 3 Years | 229 |

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|---------------------|----------------------|---------|-----|
| 6. Anthony B. Quinn | Springfield Township | 2 Years | 220 |
| 7. Mel Brodsky | Colonial | 1 Year | 225 |

9. Election of 2011/2012 Intermediate Unit Board Officers

Mr. Chmielewski introduced the slate of officers as chosen by the Nominating Committee.

Motion: It was moved by Mr. Hartman and seconded by Mrs. Knox that the Intermediate Unit Board close the nomination process.

Motion passed unanimously

Motion: It was moved by Mr. Hartman and seconded by Mr. Sherpinsky that the nominated slate listed below be the elected slate for the Intermediate Unit Board officers for the 2011-2012 school year:

| | |
|----------------|---------------------|
| President | Marc Lieberson |
| Vice President | Daniel B. Sattler |
| Secretary | Jeannette Maitin |
| Treasurer | Louis A. Polaneczky |

Motion passed unanimously

10. Reports of Staff

a. Dr. Lois Robinson

Dr. Robinson reported that the new principal of The Anderson School, Mr. Christopher Stultz, assumed the position on May 31st and that eight students graduated from the school on June 7, 2011. One student graduated from The Lynch Home this year as well. In addition, the Special Education division continues to meet with district personnel to help them understand the fiscal implications to their IDEA funding in relation to the PIMS data that is submitted.

Mr. Lieberson expressed his gratitude to Dr. Robinson for the excellent job that Mr. George Carlino did as the Acting Principal of The Anderson School.

b. Mr. Stan Wisler

Mr. Wisler read and asked for approval of the following Actions Items, Project Continuations and Project Applications for Management Services, Nonpublic School Services, PaTTAN, and Special Education

MANAGEMENT SERVICES

1. Recommendation to approve the MCIU Insurance Coverage for 2011-2012.

The Administration recommends that we place our 2011-2012 insurance coverage's through HRH-Willis Associates.

As recommended and approved in 1994, we will continue our workers compensation coverage through the School District Insurance Consortium (SDIC), which the Intermediate Unit joined on July 1, 1994.

2. Recommendation to Execute Participation Agreement and Authorization Resolutions for the Pennsylvania Other Post Employment Benefits (PA OPEB) Trust

The Administration recommends that authorization be granted to participate in the Pennsylvania Other Post Employment Benefits Trust (PA OPEB Trust) and sign the necessary participation agreements and resolutions, contingent upon review and approval by MCIU administration and the solicitor's office.

3. Recommendation to Designate Committed General Fund Balance Types

The following committed general fund balance categories are recommended for approval:

- Self Insured Unemployment Compensation Account
- Self Insured Dental Account
- PSERS Rate Stabilization Account

4. Recommendation to Transfer Funds to the Capital Projects Fund

Authorization is requested to transfer \$4,000,000 of funds that have been accumulated for capital improvements and repairs.

5. Recommendation to approve PAIUnet Budget for 2011-2012

The Administration recommends approval of the 2011-2012 PAIUnet budget in the amount of \$1,897,809. Montgomery County Intermediate Unit is the contracted billing entity for PAIUnet. As part of our contracted duties we process invoices and payments. MCIU is reimbursed for costs to serve as the billing entity.

6. Recommendation to approve Depositories for 2011-2012

The Administration is recommending approval of the following depositories for fiscal year 2011-2012:

- Citizens Bank
- Commonwealth of Pennsylvania Treasury – Invest Program
- Continental Bank
- First Niagara Bank

- PayPal
- Pennsylvania Local Government Investment Trust (PLGIT)
- Pennsylvania School District Liquid Asset Fund (PSDLAF)
- Sovereign Bank
- TD Bank
- Wells Fargo

7. Recommendation to approve the Budget Transfer Process for 2010-2011

The Administration recommends approval to process the appropriate budget transfers necessary to close out the 2010-2011 fiscal year operations. A listing of all transfers made will be presented to the Board for ratification at the August 24, 2011 board meeting.

NONPUBLIC SCHOOL SERVICES

1. Recommendation to Approve the Revision of the Title II (Part A) Program Funds

The Administration recommends approval to submit a carryover/revision of Title II (Part A) Improving Teacher Quality Program funds in the amount of \$112,000 for the period of July 1, 2011 through September 30, 2012. Previous board action was June 23, 2010

2. Recommendation for Approval for Continuation of Title I Program Funds

The Administration recommends approval to submit a continuation and acceptance of Title I Program funds for the Springfield School District (Carson Valley School – \$106,387) and for the Upper Dublin School District (Holy Family Villa – St. Mary Villa - \$92,625) for the period July 1, 2011 through September 30, 2012. Previous Board action was June 23, 2010.

3. Recommendation for Approval for Continuation of Project for Title II (Part A)

The Administration recommends approval to submit a continuation and acceptance of Title II (Part A) Improving Teacher Quality Program funds in the amount of \$134,492 for the period of July 1, 2011 through September 30, 2012. Previous board action was June 23, 2010.

PaTTAN

1. Recommendation to accept Continuation of Projects - Pennsylvania Department of Education/Bureau of Special Education and Pennsylvania Training and Technical Assistance Network (PaTTAN)

The Administration requests approval to accept a grant award from Pennsylvania Department of Education/Bureau of Special Education for the King of Prussia office of the Pennsylvania Training and Technical Assistance Network, funded under P.L. 108-446 in the amount of \$6,673,279 for the period of July 1, 2011– June 30, 2012. Previous board action was June 23, 2010.

2. Recommendation to accept Continuation of Projects – Tuscarora Intermediate Unit 11 for the Early Intervention Project

The Administration requests approval to accept a grant award subcontracted from Tuscarora Intermediate Unit 11 for the Early Intervention Project funded under P.L. 108-446 for the King of Prussia Office of the Pennsylvania Training and Technical Assistance Network in the amount of \$88,019 for the period July 1, 2011 – June 30, 2012 Previous board action was June 23, 2010.

SPECIAL EDUCATION DIVISION

1. Recommendation for Approval of IDEIA Federal Early Intervention Project Application

The Administration requests approval of the application to be submitted to the Pennsylvania Department of Education/Bureau of Special Education, for the P.L. 108-446/IDEIA Federal Early Intervention Project (Section 619), in the amount of \$546,401, for the period July 1, 2011 to June 30, 2012. Previous Board Action was June 23, 2010.

2. Recommendation for Approval of an IDEA Regular Project Application

The Administration requests approval of the application to be submitted to the Pennsylvania Department of Education/Bureau of Special Education, for the P.L. 108-446/IDEIA Regular Project, in the amount of \$20,934,036, for the period July 1, 2011 to June 30, 2012. Previous Board Action was June 23, 2010.

3. Recommendation for Approval to Submit Application for Early Intervention Purposes

The Administration requests approval to submit an application to the Pennsylvania Department of Education/Bureau of Special Education, for the P.L. 108-446/IDEIA Regular Project, in the amount of \$1,388,745 for Early Intervention purposes, for the period July 1, 2011 to June 30, 2012. Previous Board Action was June 23, 2010.

4. Recommendation for Approval of Application and MAWA Agreement

The Administration requests approval to submit the application and MAWA agreement to the Pennsylvania Department of Education/Bureau of Special Education for the State Early Intervention Project, in the allocation amount of

\$14,420,083, for the period of July 1, 2011 to June 30, 2012. Previous Board Action was June 23, 2010.

5. Recommendation for Approval of Application for IDEA/ARRA Funds

The Administration requests approval to submit an application to the Pennsylvania Department of Education/Bureau of Special Education, for the P.L. 108-446 and the American Recovery and Reinvestment Act of 2009, P.L. 111-5, IDEIA/ARRA/Part B, Section 611 for Early Intervention Purposes, in the amount of \$135,754, for the period of July 1, 2011 to September 30, 2011. Previous Board Action was August 25, 2010.

Motion: It was moved by Mr. Polaneczky and seconded by Mr. Sherpinsky that the Intermediate Unit approve all of the Action Items, Project Continuations and Project Applications as listed above.

Motion passed unanimously.

c. Dr. Mary Jane Gales

Dr. Gales brought attention to the Legislative Update that was placed at the board member's seat and noted that the state budget is moving slower than expected. It is expected that the final bill will add \$50 to \$100 million more to the Accountability Block Grant program. No votes were taken but discussions continue on vouchers, Act I exceptions, economic furloughs, the Omnibus bill, and reimbursements to districts for charter schools.

d. Mrs. Gail Kennedy

Mrs. Kennedy reported on the second annual IU Technology Collaboration Day held recently, noting that over 60 participants were in attendance from districts in Montgomery, Bucks, Lancaster and Lebanon counties. Keynote presentations were made on Social Media and Policy and Mr. George Frazier from Lower Merion School District presented on privacy issues.

e. Ms. Kendall Glouner

Ms. Glouner reported that the Advanced Placement and the Teaching American History Summer Institutes are set to begin next week. The focus of this year's Teaching American History Institute will be the Civil Rights Movement.

Ms. Glouner also reported that twelve districts were represented at a recent meeting at the intermediate unit to discuss working collaboratively to develop a framework for a K-12 civic curriculum.

f. Dr. Ken Voss

Dr. Voss reported that the Nonpublic School Services' summer camps are in session. Dr. Voss also reported that thirteen staff members from the Abington

School District were trained by MCIU Nonpublic School Services staff in the Elementary Student Assistance Program model (ESAP) through a “Bridge” grant from PDE.

g. Dr. Janet Sloand

Dr. Sloand said that her report remains as submitted and noted that PaTTAN would be the spotlighted division at tonight’s Board meeting.

h. Mrs. Kristen Rawlings

Mrs. Rawlings reported on the various publications and marketing support that the Communications’ Division provided within the intermediate unit as well as her work with the Pottsgrove School District in the development of their community newsletter and district calendar.

11. Spotlight on an MCIU Division – PaTTAN – Dr. Janet Sloand

Dr. Sloand provided an overview of the Pennsylvania Training and Technical Assistance Network (PaTTAN) through a PowerPoint presentation.

12. Report of the Solicitor

Mr. Fitzgerald had no report.

13. Report of the Executive Director

Dr. Shiveley reported that his summer meetings with the superintendents begin this week, the purpose of which is to identify what the intermediate unit is doing that works for the districts and what their needs for the coming year are.

Dr. Shiveley informed the Board that the AESA Annual Conference will be held in Colorado Springs, CO November 30-December 3, 2011 and that there are openings for three Board members to attend. The Montgomery County Intermediate Unit has been chosen to make two presentations at the conference – one of which is the MCIU Technology Collaboration with the Bucks and Lancaster-Lebanon Intermediate Units and the other a demonstration of the EZGoal Tracker system developed by the MCIU Technology division. Dr. Shiveley asked the Board members to let him know if they are interested in attending the conference.

14. Report of Board Committees

Executive Committee

Mr. Lieberman reported that the Executive Committee met to compile and review the results of the evaluations for the Executive Director as submitted by the Board members. An Executive Session was held prior to tonight’s Board meeting to discuss the results of the evaluations and the Executive Director’s Compensation Plan for 2011-2012.

Motion: It was moved by Mr. Sattler and seconded by Mr. Hartman to approve the Executive Director's 2011-2012 Compensation Plan reflective of the prior year 2010-2011 plan.

Motion passed unanimously.

Mr. Lieberson suggested that the evaluation process for the executive director be revised next year in an effort to stimulate a greater response from the board members. The intention will be to set a longer timeframe for responses, send hard copies of the materials in addition to email copies and have the discussions at the August board meeting with results for the compensation plan being retroactive to July 1st.

15. Old Business

Dr. Shiveley requested that the Facilities Committee reorganize and meet again. Mr. Chmielewski agreed to chair the committee again and recommended that Mr. Hartman and Dr. Hakes continue in their positions as committee members. Mr. Hartman was in attendance and agreed to continue as a member.

16. New Business

There was no new business.

17. Additional Public Comments

There were no additional public comments.

18. The date of the next Intermediate Unit Board Meeting will be **August 24, 2011, West Norriton Conference Room B3/B4 at 7:45 p.m.**

19. Adjournment

Upon a motion by Mr. Polaneczky and seconded by Mr. Chmielewski the meeting was adjourned at 9:05 p.m.