

MONTGOMERY COUNTY INTERMEDIATE UNIT BOARD MINUTES

1. Call to Order

The President, Joseph Chmielewski, called the meeting to order at 8:30 p.m. on June 25, 2008.

2. Pledge of Allegiance

3. Roll Call

Joseph Chmielewski, President, Upper Dublin	Present
John S. Grispon, Vice-President, Spring-Ford Area	Present
Jeannette Maitin, Secretary, Abington	Absent
Marie A. Knox, Treasurer, Upper Merion Area	Present
Dr. R. Paul Baumgartner, Souderton Area	Present
Randy Bennett, Perkiomen Valley	Present
Dr. Russel S. Bleiler, Hatboro-Horsham	Absent
Diane DiBonaventuro, Lower Merion Area	Absent
Malcolm Gran, Springfield Township	Absent
Dr. David Hakes, Upper Moreland Township	Present
Robert H. Hartman, Jr., Pottstown	Present
Yuri Khalif, Lower Moreland Township	Absent
Marc Lieberon, Cheltenham	Present
Ted Miller, Jenkintown	Absent
Janice Pearce, Norristown Area	Absent
Thayer Pendleton, Bryn Athyn	Absent
Burunda Prince-Jones, Wissahickon	Present
Frederick P. Remelius, Pottsgrove	Present
Daniel B. Sattler, Methacton	Present
Vincent Sherpinsky, North Penn	Absent
Mary Young, Upper Perkiomen	Absent
Mitch Zimmer, Colonial	Present

Others

Dr. Jerry W. Shiveley, Executive Director	Present
Jeffrey Sultanik, Solicitor	Present

4. Approval of Minutes of May 28, 2008

Motion: It was moved by Mr. Lieberson and seconded by Mr. Zimmer that the Intermediate Unit Board approve the minutes of the May 28, 2008 board meeting.

Motion passed unanimously.

5. Cynthia E. Welder Awards

Dr. Jeanmarie Mason announced that the recipient of the 2008 Cynthia E. Welder Organization Award was Lower Providence Township. Mr. Joseph Dunbar, Lower Providence Township Manager, Mr. Craig Dininny, Chairman of the Board of Supervisors, Sinclair Salisbury, Building Code Official, and Francis (Bud) Carroll, Chief of Police were in attendance to receive the award which was presented in recognition of an organization that has exemplified the values of serving children with special needs.

Dr. Joan Evans announced that Terri Cohen-Johnson was the recipient of the 2008 individual award in recognition of her outstanding contributions to the MCIU Hearing Support Program.

Dr. Shiveley and Mr. Chmielewski extended their thanks to the award recipients on behalf of the board and said that the board was pleased to recognize their efforts.

6. Public Comments on Agenda Items

Mr. Chmielewski asked if there were any public comments regarding agenda items. Since there were none, the board proceeded with the agenda.

7. Approval of Bills as Included in the Treasurer's Report

Ms. Knox presented the May Treasurer's Report to the Board. The cash balance as of May 31, 2008, was \$25,990,188.32.

Motion: It was moved by Ms. Knox and seconded by Mr. Lieberson that the Intermediate Unit Board approve the May Treasurer's Report and the payment of bills.

Motion passed unanimously.

8. Human Resources Report

Motion: It was moved by Mr. Grispon and seconded by Mr. Lieberson that the Intermediate Unit Board approve the personnel recommendations listed as Item 2.

Motion passed unanimously.

9. Report of Judge of Elections on Intermediate Unit Board Member Election – Mr. Jeffrey Sultanik

The ballots for election of the members of the Board of Directors of the Intermediate Unit were opened and tallied on June 24, 2008. There were eleven positions to be filled and ten candidates for these positions. Hatboro-Horsham School District did not submit a candidate in time. Based upon the ballots received and tallied and in accordance with the law, the candidates were duly elected. The weighted vote results were as follows:

<u>Name of Candidate</u>	<u>School District</u>	<u>Term</u>	<u>Weighted Vote</u>
1. Dr. R. Paul Baumgartner	Souderton Area	2 Years	174
2. Robert H. Hartman, Jr.	Pottstown	3 Years	170
3. Yuri Khalif	Lower Moreland	1 Year	160
4. Marie A. Knox	Upper Merion	3 Years	175
5. Marc Lieberson	Cheltenham Township	3 Years	162
6. Janice L. Pearce	Norristown Area	3 Years	185
7. Burunda Prince-Jones	Wissahickon	1 Year	168
8. Frederick Remelius	Pottsgrove	1 Year	152
9. Daniel B. Sattler	Methacton	1 Year	170
10. Mary Rives Young	Upper Perkiomen	1 Year	161

10. Election of 2008/2009 Intermediate Unit Board Officers

Motion: It was moved by Mr. Hartman and seconded by Mr. Zimmer that the nominated slate listed below be the elected slate for the Intermediate Unit Board officers for the 2008-2009 school year:

President	Joseph Chmielewski
Vice President	John Grispon
Secretary	Jeannette Maitin
Treasurer	Marie A. Knox

Motion passed unanimously.

11. Reports of Staff

a. Dr. Jeanmarie Mason

Dr. Mason reported that The Anderson School graduation ceremony on June 10th was an inspiring event. Thanks to Dr. Shiveley's cooperative work with Dr. Karen Stout, President of Montgomery County Community College, a full scholarship to the college was awarded to Anderson School graduate, Justin William Ward.

b. Mr. Stan Wisler

Mr. Wisler read and asked for approval of the following Project Revision for Curriculum, Instruction and Professional Development, approval of the seven Management Services Division Action Items listed, approval of the six Continuing

Projects and Project Revisions for the Nonpublic School Services Division listed, approval of the two items listed as Continuing Projects for PaTTAN, and approval of the three Action Items for the Special Education Division as listed.

1. Recommendation to approve the Project Revision for Rider PP Grant Application for Title III: Language Instruction for Limited English Proficient and Immigrant Students

The Administration recommends approval to accept the Rider Grant PP grant award for the 2007-2008 the Title III Application for Language Instruction for Limited English Proficient and Immigrant Students funded under project # 010-08-00623 in the amount of \$291,119.

Management Services Division

1. Recommendation to approve the MCIU Insurance Coverage for 2008-2009

The Administration recommends that we place our 2008-2009 insurance coverage's through HRH-Palley Simon Associates as detailed on the attached insurance summary.

As recommended and approved in 1994, we will continue our Workers Compensation coverage through the School District Insurance Consortium (SDIC), which the Intermediate Unit joined on July 1, 1994.

2. Recommendation to approve the Budget Transfer Process for 2007-2008

The Administration recommends approval to process the appropriate budget transfers necessary to close out the 2007-2008 fiscal year operations. A listing of all transfers made will be presented to the Board for ratification at the July 23, 2008 board meeting.

3. Recommendation to Approve Citizens Bank as the primary banking services depository for a 3 year period beginning with the 2008-2009 school year

Based on an the recent banking services RFP and an extensive review of the proposals, it is our recommendation that Citizens Bank be approved as the primary banking services depository for the 2008-2009, 2009-2010, and the 2010-2011 school years. Proposals were solicited from eleven (11) banks/financial institutions and proposals were received from eight (8). The criteria for review of the proposals included: analysis of the overall cash management opportunities available to the MCIU including positive pay capabilities, remote deposit access, and periodic review of investments as well as the minimum balance requirements. Wachovia is our current primary bank.

4. Recommendation to Approve List of Obsolete Equipment

The Administration recommends declaring the list of equipment (as detailed on the attachment) obsolete. This equipment is no longer needed or useable for MCIU purposes. Attempts will be made to sell some of the equipment through eBay.

5. Recommendation to approve the Transportation Contracts for the 2008-2009 School Year

The Administration is requesting approval of the following carrier contracts for transporting students for the 2008-2009 school year. The carriers and their pricing structure are attached for your reference.

6. Recommendation to approve PAIUnet Articles of Agreement and Resolution

The Administration recommends approval, in conjunction with previous Board action of January 18, 2008, of the PAIUnet articles of agreement and resolution that officially establishes operation of the PAIUnet. We recommend approval of the attached resolution and agreement.

7. Recommendation to Approve Mileage Reimbursement Rate of .585 per mile effective July 1, 2008

Previously, the Board took action to approve a mileage reimbursement rate of .505 per mile effective July 1, 2008 based on the IRS mileage rate that was in effect January 1, 2008. IRS changed the rate to .585 per mile effective July 1, 2008. The collective bargaining agreement language states that the mileage reimbursement rate will be at the IRS rate as of July 1 for each year. Since the IRS has adjusted the rate (effective July 1, 2008), we are requesting board action to approve the rate at .585 per mile.

Nonpublic School Services Division

1. Recommendation to approve Tobacco Grant

The Administration recommends approval to accept funds in the amount of \$22,667 from the Montgomery County Health Department for a three month extension for the Tobacco Project (July 1, 2008 – September 30, 2008). Previous Board action was June 27, 2007.

2. Recommendation to approve the continuation of Title I Program Funds

The Administration recommends approval to submit a continuation and acceptance of Title I Program funds for the Springfield School District (Carson Valley School - \$109,493) and for the Upper Dublin School District (Holy Family Villa – St. Mary Villa

- \$108,018) in the amount of \$210,893 for the period July 1, 2008 through September 30, 2009. Previous Board action was June 27, 2007.

3. Recommendation to approve the continuation of Title II (Part A)

The Administration recommends approval to submit a continuation and acceptance of Title II (Part A) Improving Teacher Quality Program funds in the amount of \$134,492 for the period July 1, 2008 through September 30, 2009. Previous Board action was June 27, 2007.

4. Recommendation to approve the continuation of the Project Revision for Title IV

The Administration recommends approval to submit a continuation and acceptance of funds for the Title IV Safe and Drug Free Schools and Communities Project in the amount of \$73,886 for the period July 1, 2008 through September 30, 2009. Previous Board action was June 27, 2007.

5. Recommendation to approve the Project Revision for Title II (Part A)

The Administration recommends approval to submit a carryover/revision of Title II (Part A) Improving Teacher Quality Program funds in the amount of \$35,972 for the period July 1, 2007 through September 30, 2009. Previous Board action was June 27, 2007.

6. Recommendation to approve the Project Revision for Title IV

The Administration recommends approval to submit a carryover/revision for the Title IV Safe and Drug Free Schools and Communities Project funds in the amount of \$56,943.30 for the period July 1, 2007 through March 31, 2009. Previous Board action was June 27, 2007.

PaTTAN

1. Recommendation to accept Continuation of Projects - Pennsylvania Department of Education/Bureau of Special Education and Pennsylvania Training and Technical Assistance Network (PaTTAN)

The Administration requests approval to accept a grant award from Pennsylvania Department of Education/Bureau of Special Education for the King of Prussia office of the Pennsylvania Training and Technical Assistance Network, funded under P.L. 108-446 in the amount of \$6,840,000 for the period of July 1, 2008 – June 30, 2009. Previous board action was June 27, 2007.

2. Recommendation to accept Continuation of Projects – Tuscarora Intermediate Unit 11 for the Early Intervention Project

The Administration requests approval to accept a grant award subcontracted from Tuscarora Intermediate Unit 11 for the Early Intervention Project funded under P.L. 108-446 for the King of Prussia Office of the Pennsylvania Training and Technical Assistance Network in the amount of \$77,980 for the period July 1, 2008 – June 30, 2009. Previous board action was June 27, 2007.

Special Education Division

1. Recommendation for approval of an IDEIA Federal Early Intervention Project Application

The Administration requests approval of the application to be submitted to the Pennsylvania Department of Education/Bureau of Special Education for the P.L. 108-446/IDEIA Federal Early Intervention Project (Section 619), in the amount of \$493,493 for the period July 1, 2008 to June 30, 2009. Previous Board action was June 27, 2007.

2. Recommendation for approval of an IDEIA Regular Project Application

The Administration requests approval of the application to be submitted to the Pennsylvania Department of Education/Bureau of Special Education for the P.L. 108-446/IDEIA Regular Project, in the amount of \$21,140,486, for the period July 1, 2008 to June 30, 2009. Previous Board action was June 27, 2007.

3. Recommendation for approval of application and MAWA Agreement

The Administration requests approval of the application and MAWA agreement to be submitted to the Pennsylvania Department of Education/Bureau of Special Education for the State Early Intervention Project, in the allocation amount of \$11,559,493 for the period of July 1, 2008 to June 30, 2009. Previous Board action was June 27, 2007.

Motion: It was moved by Mr. Grispon and seconded by Mr. Lieberson that the Intermediate Unit approve all of the Action Items, Project Revisions and Continuing Projects as listed above.

Motion passed unanimously.

Mr. Wisler asked for approval of the following additional Management Services Action Item:

1. Recommendation to approve the depositories for 2008-2009.

The Administration is recommending approval of the banking services to the authorized depositories for fiscal year 2008-2009:

- Wachovia
- Pennsylvania Local Government Investment Trust
- Pennsylvania School District Liquid Asset Fund
- Commonwealth of Pennsylvania Treasury – Invest Program
- Citizens Bank
- Commerce Bank
- Continental Bank
- Harleysville National Bank
 - Public Funds Money Market
 - Government Banking Interest Checking
- Paypal
- Sovereign Bank

Motion: It was moved by Mrs. Knox and seconded by Dr. Baumgartner that the Intermediate Unit approve the depositories for 2008-2009 as listed above.

Motion passed with 10 yea votes and one abstention by Mr. Randy Bennett.

Management Services Information Item:

Facility Assessment Report

Mr. Wisler introduced Mr. Mike Pilko of RHJ Associates, P.C. and Mr. Rich Doelp of Schiller & Hirsh Associates, Inc., the representatives of the firms that prepared the Facility Assessment Report for MCIU and PaTTAN. Mr. Pilko reported that he had met with the MCIU Facilities Study Committee consisting of John Grispon, Joe Chmielewski and Mary Young and gave a short presentation and summary report of their findings to the Board. The Facilities Study Committee will continue to meet and form a business plan and funding options.

c. Dr. Sharon Richardson

Dr. Richardson reported that the state budget process is continuing as the governor tries to move education into a funding formula over the next six years. The Graduation Competency Assessments (GCAs) continue to be debated by the House Education Committee

d. Mrs. Gail Kennedy

Mrs. Kennedy's report included information on the creation and deployment of the new Wissahickon School District website which is scheduled to be completed by TIS in early August. Mrs. Kennedy also reported that the TIS staff has designed and is implementing SmartBoard training sessions throughout the summer for the Nonpublic School Services division.

e. Dr. Peter Grande

Dr. Grande reported that the state has released the timeline for AYP results. School districts will receive preliminary AYP status by July 1, 2008 and final notice by

August 1, 2008. Dr. Grande also reported that the School Improvement Framework has been revised and the new version was posted on the PDE website on June 20, 2008. Training on how to use the new documents will be held at MCIU in August.

f. Dr. Ken Voss

Dr. Voss informed the Board that the newly formed Boys Leadership Camp had completed its inaugural program with much praise from parents, students, leaders and mentors. Dr. Voss also thanked Mrs. Gail Kennedy, Director of Technology and Information Services for her assistance on the creation and submission of the technology grant for LaSalle College High School.

g. Dr. Janet Sloand

Dr. Sloand said that her report remains as submitted and noted that PaTTAN would be the spotlighted division at tonight's Board meeting.

h. Mrs. Kristen Rawlings

Mrs. Rawlings reminded the Board members that their photos are needed for the Board of Directors photo display at the MCIU.

12. Spotlight on an MCIU Division – PaTTAN – Dr. Janet Sloand

Dr. Sloand gave a PowerPoint presentation which included, but was not limited to descriptions of the PaTTAN network, mission, funding, publications and graphics production, and technical assistance to schools.

13. Report of the Solicitor

Mr. Sultanik had no report.

14. Report of the Executive Director

Dr. Shiveley brought attention to the Report on Goals Attainment for 2007-2008 and the Divisional Goals for 2008-2009 included in their meeting packet noting that these will be addressed at the August Board meeting.

Dr. Shiveley reminded the Board members that there are two spots available for Board members to attend the AESA National Conference in Phoenix, Arizona in December. Interested members should contact Mr. Chmielewski.

15. Report of Board Committees

Mr. Chmielewski reported that the Executive Committee met earlier in the month to discuss and review the Executive Director's goals. An Executive Session was held prior to tonight's Board meeting to discuss the Executive Director's Goals and Compensation Plan.

Motion: It was moved by Mr. Grispon and seconded by Mr. Zimmer to approve the Executive Director's Compensation Plan as presented at the June 25, 2008 Executive Session.

Motion passed unanimously.

16. Old Business

There was no old business.

17. New Business

There was no new business.

18. Additional Public Comments

There were no additional public comments.

19. The date of the next Intermediate Unit Board Meeting will be **August 27, 2008, West Norriton Conference Room B3/B4 at 7:45 p.m.**

20. Adjournment

Upon a motion by Mr. Hartman and seconded by Mr. Zimmer the meeting was adjourned at 10:33 p.m.