

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
January 25, 2017*

The regular meeting of the Montgomery County Intermediate Unit Board of Directors was held on Wednesday, January 25, 2017, in the Montgomery County Intermediate Unit Main Office Building, 2 West Lafayette Street, Norristown, Pennsylvania.

President Thomas DiBello called the meeting to order at 7:36 p.m. Following the pledge of allegiance, Leslie Finegold, Board Secretary, called the roll. Attendance was as follows:

Intermediate Unit Board: Dr. Sherri Becker; Lynn Bigelow; Maura Buri; Diane Cherico; Joseph Chmielewski; Edward Diasio; Thomas DiBello; Dr. Kerry Drake; Bill England; Leslie Finegold; Dr. David Hakes; Ken Mullen; Janice Pearce; Lou Polaneczky; Virginia Pollard (phone); Donna Scheuren; Joshua Stein; James Taylor; and W. Ronald Williams.

Absent: Brenda Hackett and Yuri Khalif.

Intermediate Unit: Dr. John J. George; Dr. Donna Gaffney; Ann Hinkson-Herrmann; Jack Hurd; Gail Kennedy; Dr. Bradley C. Landis; Dr. Lois Robinson; Valentina Viletto, Esq.; Dr. Ken Voss; Stan Wisler; and Mary Dougherty.

Solicitor: Jeffrey T. Sultanic, Esq.

Guests: Jon Alessi; Dr. Mary Rita Cleary; Maria DeLuca; Sandy Edling; Rebecca Fogle; Dr. Brittany Lourea-Waddell; Jacki Lyster; Lorinda Moyer; Caitlin Navarro; and Mary Ellen Urquhart.

I. Call to Order

- A. Following the pledge of allegiance and roll call, President DiBello noted that there was an executive session prior to the start of the Board meeting to discuss personnel and property matters.
- B. President DiBello noted that there were no updates to the agenda.
- C. President DiBello asked if anyone present would like to address the Board. No one desired to speak.
- D. Appoint and welcome new MCIU Board member Edward A. Diasio, Esq., North Penn School District to fill the unexpired term of Carolyn Murphy until June 30, 2017.

It was moved by Polaneczky, seconded by Buri, that the Intermediate Unit Board appoint new MCIU Board member Edward A. Diasio, Esq., North Penn School District, to fill the unexpired term of Carolyn Murphy until June 30, 2017. Motion carried; all ayes.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
January 25, 2017*

II. Approval of Minutes

It was moved by Polaneczky, seconded by Buri, that the Intermediate Unit Board approve the minutes of the November 16, 2016 meeting. Motion carried; all ayes. (Attachment II.A.)

III. Approval/Ratification MCIU Bills

(Detailed list of bills are available)

ITEM	PAGES	AMOUNT
November 2016	1-6	\$ 6,238,369.12
December 2016	7-12	\$ 8,156,073.01
January 2017	13	\$ 121,983.97
TOTAL		<u><u>\$14,516,426.10</u></u>

IV. COMBINED FINANCIAL REPORT – NOVEMBER 2016

Beginning Intermediate Unit Funds		49,639,173.23
Other Adjustments		(0.00)
Receipts:		
Revenue Received	\$ 9,747,324.95	
Total Receipts		<u>9,747,324.95</u>
Total Receipts Plus Beginning Cash Balance		59,386,498.18
Less: Disbursements - November 2016 Checks		<u>(6,712,513.92)</u>
Ending Intermediate Unit Funds per Books		<u><u>52,673,984.26</u></u>

CASH ANALYSIS – NOVEMBER 2016

Money Market Accounts:		
Citizens Bank Food Service	\$ 26,763.50	
PLGIT	\$ 8,094.55	
PSDLAF	\$ 22,188,750.44	
TD Bank	\$ 725,747.45	
Total Interest Bearing Accounts		<u>22,949,355.94</u>
Disbursement in Transit		-
Deposit in Transit		1,914.00
Disbursement Accounts - Outstanding Checks		(558,835.33)
Investments		30,281,549.65
Cash Balance Per Bank		<u><u>52,673,984.26</u></u>

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
January 25, 2017*

COMBINED FINANCIAL REPORT – DECEMBER 2016

Beginning Intermediate Unit Funds		52,673,984.26
Other Adjustments		0.02
Receipts:		
Revenue Received	\$ 8,202,348.65	
Total Receipts		<u>8,202,348.65</u>
Total Receipts Plus Beginning Cash Balance		60,876,332.93
Less: Disbursements - December 2016 Checks		<u>(8,158,892.35)</u>
Ending Intermediate Unit Funds per Books		<u><u>52,717,440.58</u></u>

CASH ANALYSIS – DECEMBER 2016

Money Market Accounts:		
Citizens Bank Food Service	\$ 26,763.50	
PLGIT	\$ 8,096.77	
PSDLAF	\$ 16,989,621.00	
TD Bank	\$ 699,053.96	
Total Interest Bearing Accounts		<u>\$ 17,723,535.23</u>
Disbursement in Transit	\$ (3,718.00)	
Deposit in Transit	\$ -	
Disbursement Accounts – Outstanding Checks	\$ (286,636.42)	
Investments	\$ 35,284,259.77	
Cash Balance Per Bank		<u><u>\$ 52,717,440.58</u></u>

V. INVESTMENT OF FUNDS – NOVEMBER 2016

Beginning Balance	\$ 20,281,549.65
Purchases	\$ 10,000,000.00
Redemptions	\$ -
Ending Balance	<u><u>\$ 30,281,549.65</u></u>

Interest earned on investments is as follows:

INTEREST EARNED – NOVEMBER 2016

	Bank Account	
Bank Account	Interest	CD Interest
PLGIT	\$ 1.91	\$ -
TD BANK	\$ 124.90	\$ -
PSDLAF	\$ 6,617.74	\$ 4,743.16
TOTAL	<u>\$ 6,744.55</u>	<u>\$ 4,743.16</u>

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
January 25, 2017*

INVESTMENT OF FUNDS – DECEMBER 2016

Beginning Balance	\$ 30,281,549.65
Purchases	\$ 5,002,710.12
Redemptions	\$ -
Ending Balance	<u>\$ 35,284,259.77</u>

Interest earned on investments is as follows:

INTEREST EARNED – DECEMBER 2016

Bank Account	Bank Account Interest	CD Interest
PLGIT	\$ 2.22	\$ 2,710.12
TD BANK	\$ 124.31	\$ -
PSDLAF	\$ 5,792.14	\$ 4,877.05
TOTAL	<u>\$ 5,918.67</u>	<u>\$ 7,587.17</u>

It was moved by Polaneczky, seconded by Chmielewski, that the Intermediate Unit Board approve/ratify the payment of MCIU Bills, accept the Combined Financial Reports for November and December 2016, and approve/ratify the Investment of Funds as noted for November and December 2016. Motion carried; all ayes. (Attachment III.)

VI. Communications

There were no items to report.

VII. Committee Reports

Government Relations – Tina Viletto highlighted key legislative issues as detailed in the Government Relations Report to the Board. (Attachment VII.A.)

VIII. Budgets

A. New and Proposed Budgets

No items to consider.

B. Initial Budgets

1. District Membership Services Budget

Office of Business Services

7/1/2017 – 6/30/2018

\$ 1,761,024

Request approval of the 2017/2018 District Membership Services Budget in the amount of \$1,761,024. This budget represents the cost of providing membership services to the Montgomery County School Districts from the Office of Professional Learning, the Office of Community and Government Relations, and the Office of Technology Services. The majority of this budget is funded from the district contribution that is charged to each district. The contribution amount is calculated using enrollment and wealth factor data.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
January 25, 2017*

The total contribution amount for 2017/2018 represents no increase over the 2016/2017 contribution amount. The estimated contribution amount for each individual district is included in the attachment.

2. **Montgomery County Intermediate Unit Head Start Budget**
Office of Business Services
6/1/2017 – 5/31/2018 **\$ 3,629,042**
Request approval of the 2017/2018 Head Start Budget in the amount of \$3,629,042. This is the third year of the Head Start Program Grant for MCIU. Budget detail is attached.

3. **Montgomery County Intermediate Unit School Climate Regional Coordinators Grant**
Office of Professional Learning
10/1/16 – 9/30/17 **\$ 15,000**
Request approval of the 2016/2017 School Climate Regional Coordinators Grant in the amount of \$15,000. These funds support the work done by the Office of Professional Learning in support of this PDE Statewide System of Support Initiative. Budget detail is attached.

4. **Montgomery County Intermediate Unit Safe Schools Grant**
Office of Community & Government Relations
10/1/16 – 9/30/17 **\$ 9,724**
Request approval of the 2016/2017 Safe Schools Grant in the amount of \$9,724. These funds support the work done in collaboration between the Montgomery County School Safety Coordinator in support of this PDE Statewide System of Support Initiative. Budget detail is attached.

5. **Montgomery County Intermediate Unit Data Governance Grant**
Office of Technology Services
10/1/16 – 9/30/17 **\$ 12,533**
Request approval of the 2016/2017 Data Governance Grant in the amount of \$12,533. These funds support the work done by the Office of Technology's Data Team in support of this PDE Statewide System of Support Initiative. Budget detail is attached.

C. Changes to Initial Budgets

No items to consider.

D. Budgetary Transfers

No items to consider.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
January 25, 2017*

I. PERSONNEL MATTERS

— JACK HURD, DIRECTOR

A. General

1. To acknowledge receipt of the list containing 2016-2017 salaries effective July 1, 2016 for the Professional employee group in accordance with the applicable compensation and benefits plan.
2. To acknowledge receipt of the list containing 2016-2017 salaries for the Early Learning employee group effective July 1, 2016 reflecting approved Cost of Living Adjustment (COLA).
3. To authorize the appropriate officers to enter into a contract agreement with Capraro Associates LLC to conduct a review of the MCIU Compensation Plan.

B. Conference Requests

1. To approve two (2) out of state conference requests.

C. Employment – Ratifications

1. Professional Staff
 - a. Julie Emig – Emotional Support Teacher
Recommended Annual Salary - \$59,144 (B step 7)
Effective Date – January 3, 2017
New
 - b. Jessica Foley – Long Term Substitute School Psychologist
Recommended Annual Salary - \$56,000 (M Step 0) prorated
Effective Date – December 5, 2016
Replacement
 - c. Jamie Nguyen – Long Term Substitute Early Intervention Teacher
Recommended Annual Salary - \$62,595 (M+15 Step 1) prorated
Effective Date – November 28, 2016
Replacement
 - d. Theresa Wheeler – Long Term Substitute EI Teacher
Recommended Annual Salary - \$56,000 (M Step 0) prorated
Effective Date – January 24, 2017
Replacement
2. Support Staff
 - a. Thomas Ellsworth – System Administrator, PaTTAN
Recommended Annual Salary - \$73,000 (CTC1) prorated
Effective Date – January 3, 2017
New

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
January 25, 2017*

- b. Steve Maxson – System Administrator
Recommended Annual Salary - \$71,000 (CTC1) prorated
Effective Date – January 3, 2017
New

- c. Regina Vanish – Job Coach
Recommended Annual Salary - \$19,691 prorated
Effective Date – December 19, 2016
Replacement

- 3. Head Start
 - a. Teaching Staff
 - 1) Delecia Walker – Head Start Teacher
Recommended Annual Salary - \$26,352 prorated
Effective Date – January 23, 2017
Replacement

 - b. Assistant Teaching Staff
 - 1) Santajah Campbell – Head Start Assistant Teacher
Recommended Annual Salary - \$14,907 prorated
Effective Date – November 28, 2016
Replacement

 - 2) Jenean Gaines – Head Start Assistant Teacher
Recommended Annual Salary - \$14,907 prorated
Effective Date – December 6, 2016
Replacement

 - 3) Amanda Staso – Head Start Assistant Teacher
Recommended Annual Salary - \$14,907 prorated
Effective Date – December 1, 2016
Replacement

 - c. Program Aides
 - 1) Nicole Elliott – Program Aide
Recommended Annual Salary - \$5,880 prorated
Effective Date – November 29, 2016
Replacement

- 4. Pre-K Counts
 - a. Assistant Teaching Staff
 - 1) Jessica Powell-Cohen – Pre-K Counts Assistant Teacher
Recommended Annual Salary - \$17,287 prorated
Effective Date – January 17, 2017
Replacement

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
January 25, 2017*

D. Change of Status – Ratifications

1. Administrative Staff

a. Lorinda Moyer

Change from Case Manager to Program Administrator, Early Intervention
Recommended Annual Salary - \$97,000 (A4) prorated
Effective Date – January 3, 2017
Replacement

2. Professional Staff

a. Megan DeCarolis

Change from Long Term Substitute School Psychologist to School Psychologist
Recommended Annual Salary - \$68,534 (M+60 Step 1) prorated
Effective Date – November 15, 2016
Replacement

b. Amy McEachern

Change from Long Term Substitute Early Intervention Teacher to Early Intervention
Teacher
Recommended Annual Salary - \$51,739 (B Step 3) prorated
Effective Date – January 17, 2017
Replacement

c. Rebecca Shaner

Change from Long Term Substitute Early Intervention Teacher to Early Intervention
Teacher
Recommended Annual Salary - \$59,047 (M Step 1) prorated
Effective Date – January 23, 2017
Replacement

E. Additions to 2016-2017 Approved Substitute Lists – Ratifications

Assistant Teaching Staff

Michael Hays – Effective Date – November 30, 2016
Brittany Murphy – Effective Date – November 17, 2016
Sheena Vinson – Effective Date – October 27, 2016

F. Remove from 2016-2017 Approved Substitute Lists

Support Staff

Joshua Roberts – Effective Date – December 31, 2016

Teaching Staff

Lisa Brandenberger – Effective Date – December 31, 2016
Pat Koos-Campo – Effective Date – December 31, 2016
Noreen Cosgrove – Effective Date – December 31, 2016
Christina Donis – Effective Date – December 31, 2016
Allison Dorn – Effective Date – December 31, 2016
Anne Hodson – Effective Date – December 31, 2016

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
January 25, 2017*

Stacey Jacobson – Effective Date – December 31, 2016
Andrea Nasto – Effective Date – December 31, 2016
Megan Pavlik – Effective Date – December 31, 2016
Concetta Sloss – Effective Date – December 31, 2016
Katarzyna Stepnowska – Effective Date – December 31, 2016
Samantha Stutz – Effective Date – December 31, 2016
Nancy Williamson – Effective Date – December 31, 2016

Assistant Teaching Staff

Marie Astad – Effective Date – December 31, 2016
Maria Clever – Effective Date – December 31, 2016
Emily Falkow – Effective Date – December 31, 2016
Janine Frost – Effective Date – December 31, 2016
Mallory Mugnier – Effective Date – December 31, 2016
Sandra Walker – Effective Date – December 31, 2016
Kelsey Watson – Effective Date – December 31, 2016
Tyra Wright – Effective Date – December 31, 2016

G. Employment – Approvals

1. Professional Staff

- a. Carol Grubb – Training and Consulting – Autism
Recommended Annual Salary - \$82,047 (M Step 11) prorated
Effective Date – February 21, 2017
New
- b. Patricia Marino – Long Term Substitute MDS Teacher
Recommended Annual Salary - \$56,000 (M Step 0) prorated
Effective Date – February 6, 2017
Replacement

H. Change of Status - Approvals

No items to consider.

I. Additions to 2016-2017 Approved Substitute Lists

No items to consider.

J. Leave of Absence Requests

1. Professional Staff

Extension of Sabbatical Leave – (Half-salary – with benefits)

Michele Coar – Teacher, Early Intervention
Effective Date – January 1, 2017

Sabbatical Leave – (Half-salary – with benefits)

Joseph Crawford – Teacher, Detention
Effective Date – November 9, 2016

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
January 25, 2017*

Personal Leave – (FMLA with benefits)

Emily Dahne – School Psychologist
Effective Date – November 15, 2016

Personal Leave – (FMLA with benefits)

Molly Luke – Teacher, Early Intervention
Effective Date – November 14, 2016

2. Support Staff – Head Start
Personal Leave – (FMLA with benefits)
Amanda Witter – Head Start Teacher
Effective Date – January 19, 2017

K. Return from Leave of Absence Requests

1. Professional Staff
Personal Leave – (FMLA with benefits)
Brooke Mulartrick – Project Associate
Effective Date – December 20, 2016
2. Head Start
Personal Leave (unpaid without benefits)
Frances Rodriguez Pagan – Head Start Program Aide
Effective Date – November 28, 2016

L. Retirements

No items to consider.

M. Resignations

1. Professional Staff
 - a. Deborah Enck – Substitute Instruction-in-the-Home Teacher
Effective Date – December 2, 2016
Personal
 - b. Matthew Harris – Training & Consulting Specialist
Effective Date – January 31, 2017
Other employment
 - c. Joseph Crawford – Teacher, Detention
Effective Date – June 30, 2017
As per Separation Agreement
2. Support Staff
 - a. Dominic Talucci – Network Administrator
Effective Date – November 28, 2016
Personal

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
January 25, 2017*

- b. Michelle Vining – Cooperative Services Fiscal Coordinator
Effective Date – January 27, 2017
Personal

3. Head Start

- a. Assistant Teaching Staff
 - 1) Sherry Rivers – Head Start Assistant Teacher
Effective Date – November 21, 2016
Other Employment
- b. Program Aides
 - 1) Nicole Elliott – Head Start Program Aide
Effective Date – December 13, 2016
Personal

N. Terminations

1. Head Start

- a. Assistant Teaching Staff
 - 1) Amanda Staso – Head Start Assistant Teacher
Effective Date – January 3, 2017
Job Abandonment

O. Other

1. Professional Staff

- a. Lisa Brunschwyler – Educational Consultant
Effective Date – December 12, 2016
Deceased
- b. Allison Baron – Long Term Substitute Itinerant School Counselor
End of Long Term Substitute assignment effective November 11, 2016.
- c. Emily McGeever – Speech & Language Pathologist
Increase in number of work days for 2016-2017 from 140 days to 143 days paid at per diem rate to assist with student evaluations.
- d. Alicia Van De Weert – Long Term Substitute Speech & Language Pathologist
Increase in calendar days from 51 days to 189 days paid at per diem rate due to additional staffing needs.
- e. Caitlin McCulley – Teacher, Early Intervention
Increase in calendar days from 194 to 210 days paid at per diem rate due to additional staffing needs.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
January 25, 2017*

IX. Other Matters for Consideration

A. BUSINESS SERVICES

— STAN WISLER, CFO AND DIRECTOR

GENERAL OPERATIONS

To authorize declaration of the attached list of equipment obsolete and available for recycling from the Office of Technology Services. The MCIU will attempt to sell these items on e-Bay.

B. NON-PUBLIC SERVICES

— DR. KEN VOSS, DIRECTOR

No items to consider.

C. PENNSYLVANIA TRAINING AND TECHNICAL ASSISTANCE NETWORK (PATTAN)

— ANN HINKSON-HERRMANN, DIRECTOR

EXPENSES

To authorize the appropriate officers to enter into a contract agreement with the following school entities for the SPDG-Project MAX on the dates and amounts listed below:

Arin Intermediate Unit 28	July 1, 2016 to June 30, 2017	\$ 6,500.00
Bloomsburg University	September 30, 2016 to June 30, 2017	10,000.00
Luzerne Intermediate Unit	July 1, 2016 to June 30, 2017 (Cohort 3 Year 2)	5,000.00
Northeast Bradford School District	July 1, 2016 to June 30, 2017	6,500.00
Spring-Ford Area School District	September 1, 2016 to June 30, 2017 (Cohort 2)	2,000.00

To authorize the appropriate officers to enter into a Grant agreement with the Parent Education and Advocacy Leadership Center (PEAL). PEAL will work collaboratively together and with BSE and PaTTAN to support the development of the statewide network by offering trainings and assist with product development. The terms of this Grant are from September 1, 2016 to June 30, 2017 in the amount of \$155,000.00.

To authorize the appropriate officers to enter into a contract agreement with Tina Hertzog for the deaf/blind project in the implementation of the statewide professional development, technical assistance and evaluation of the activities of the Grant for the period of October 1, 2016 to September 30, 2017 in the amount not to exceed \$10,000.00.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
January 25, 2017*

To authorize the appropriate officers to enter into a contract agreement with the Tuscarora Intermediate Unit 11 to provide support to the Deaf/Blind project for the dates of October 1, 2016 to September 30, 2017 in the amount \$63,621.76.

To authorize the appropriate officers to enter into a contract agreement with the Lancaster-Lebanon Intermediate Unit 13 contracted services with Molly Black, to provide support to the Deaf/Blind project for the dates of October 1, 2016 to September 30, 2017 in the amount \$41,360.00.

To authorize the appropriate officers to enter into a contract agreement with Joseph Coleman for contracted services requested by the PDE/BSE to provide an objective review, report and recommendations of the EI to school age transition process for the School District of Philadelphia. This will begin November 16, 2016 and continue on various dates to June 30, 2017 in the amount not to exceed \$30,000.00.

To authorize the appropriate officers to enter into a contract agreement with Toni Mild for SPDG-Project Max to create a measurement tool (rubric) for scoring and analyzing the data from the IHE program of the grant on various dates from December 1, 2016 through May 30, 2017 in the amount of \$2,500.00 plus travel expenses.

To authorize the appropriate officers to enter into a contract agreement for contracted services requested by PDE/BSE to provide support to the Special Olympics Pennsylvania (SOPA) Interscholastic Unified Sports Program for the period of September 1, 2016 to June 30, 2017 in the amount of \$70,000.00.

To authorize the appropriate officers to enter into a contract agreement with the consultants listed below to present at the 2017 PDE conference on the dates and amounts listed below:

Dr. TV Joe Layng	March 8, 2017	\$ 2,260.00
Julie J. Weatherly, Esq., Resolutions in Special Education, Inc.	March 8, 2017	4,710.00
Baruti Kafele, Principal Kafele Consulting, LLC	March 8, 2017	4,000.00
Maryanne Wolf	March 8, 2017	5,960.00
Dan Herlihy, Connective Technology Solutions	March 8, 2017	1,371.60
Mary Dahlgren, MED Consulting	March 9, 2017	2,500.00
Barbara Bole Williams, Ph.D., NCSP	March 9, 2017	1,678.12
Judith R. Birsh, Ed.D.	March 9, 2017	236.44
Marsha Greenfield, Johns Hopkins University - NNPS	March 10, 2017	1,978.96
Virginia Wise Berninger	March 10, 2017	3,175.04
Patricia Andrews, Esq., Andrews & Price, LLC	March 10, 2017	545.98

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
January 25, 2017*

D. PROFESSIONAL LEARNING

— DR. DONNA GAFFNEY, DIRECTOR

GENERAL OPERATIONS

To authorize the acceptance of a donation from Traffic Planning and Design, Inc. for the MCIU Science, Technology, Engineering and Math (STEM) Initiatives in the amount of \$500.00.

To authorize the approval of the Memorandums of Understanding for the 2016/2017 MCIU Title III Consortium for the following School Districts for the period of July 1, 2016 through June 30, 2017:

- School District of Cheltenham Township
- School District of Jenkintown
- Lower Merion School District
- Methacton School District
- Perkiomen Valley School District
- Pottsgrove School District
- Pottstown School District
- School District of Springfield Township
- Spring-Ford Area School District
- School District of Upper Dublin Township
- Upper Perkiomen School District
- Wissahickon School District

To authorize the appropriate officers to enter into a contract agreement between the Methacton School District and the Montgomery County Intermediate Unit to provide professional development on Meeting the Needs of English Learners (ELs) on December 5, 2016 at no cost to the district.

REVENUE

To authorize the appropriate officers to enter into a contract agreement between the School District of Springfield Township and the Montgomery County Intermediate Unit to provide professional development to secondary science teachers on Reading in the Secondary Science Classroom on March 13, 2017 in the amount of \$600.00.

To authorize the appropriate officers to enter into a contract agreement between the Wissahickon School District and the Montgomery County Intermediate Unit to provide professional development for SAP K-12 Certification Training January 26, February 1 and February 7, 2017 in the amount of \$5,000 for 20 participants; \$250 for each additional participant with the fee inclusive of preparation and materials.

To authorize the appropriate officers to enter into a contract agreement between the North Penn School District and the Montgomery County Intermediate Unit to provide professional development to school administrators on Leading Differentiated Instruction on January 18, 2017 in the amount of \$600 plus mileage and materials.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
January 25, 2017*

EXPENSES

To authorize the appropriate officers to enter into a contract agreement with Kiker Learning and the presenters listed to provide the following professional development workshops on the dates and amounts listed below:

Enhanced Special Education with Google for Education	Lyn Hilt	January 30, 2017	\$2,750.00
Google for Elementary Education	Lyn Hilt	February 2, 2017	2,750.00
Google and the Student Centered Secondary Math Classroom	Chris McCaffrey	February 8, 2017	2,750.00
Google for Elementary Education	Richard Kiker	February 2, 2017	2,750.00
Google Innovative Approaches to Literacy	Richard Kiker	February 28, 2017	2,750.00

To authorize the appropriate officers to enter into a contract agreement with Angolino Educational Services, Inc. to provide online courses on Classroom-Based Interventions for Students with Emotional and Behavioral Disorders from January 4, 2017 to January 31, 2017 and again on March 5, 2017 to April 1, 2017 in the amount of \$2,700.00 each for a total of \$5,400.00.

To authorize the appropriate officers to enter into a contract agreement with the Einstein Medical Center Montgomery to provide CPR certification and recertification training. The cost is \$110 per participant, not to exceed \$5,000.00 on December 6, 2016.

To authorize the appropriate officers to enter into a contract agreement with Infostructure, LLC for Virginia Glatzer to facilitate half and full day workshops for General Instructional Technology related to Professional Development as approved by the Office of Professional Learning on various dates during the 2016/2017 school year not to exceed \$15,000.00.

To authorize the appropriate officers to enter into a contract agreement with Infostructure, LLC for Virginia Glatzer to facilitate half and full day workshops for Professional Development which require Microsoft Innovative Educator (MIE) expert credentials as approved by the Office of Professional Learning on various dates during the 2016/2017 school year not to exceed \$20,000.00.

E. STUDENT SERVICES

— DR. LOIS ROBINSON, DIRECTOR

GENERAL OPERATIONS

To authorize the appropriate officers to enter into a Memorandum of Understanding between the Montgomery County Intermediate Unit Heat Start Program and the Upper Dublin High School Cardinal's Nest. This MOU is to facilitate the cooperation, support and coordination in their respective efforts to maximize resources for Montgomery County resident children aged three to five years of age, high school aged children in Upper Dublin School District and their families for the term of July 1, 2016 to June 30, 2017.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
January 25, 2017*

To authorize the appropriate officers to enter into an Affiliation Agreement between Salus University Osborne College of Audiology and the Montgomery County Intermediate Unit to provide clinical fieldwork experience to future audiologists. There is no cost associated with this agreement.

REVENUE

To authorize the appropriate officers to enter into a contract agreement between the Montgomery Country Intermediate Unit and the North Penn School District to provide Behavioral Support services for the 2016-2017 school year in the amount not to exceed \$41,235.55.

To authorize the appropriate officers to approve the addendums to the 2016/2017 districts cost plans/service agreement between the Lower Moreland Township School District and the Montgomery County Intermediate Unit in the amount of approximately \$42,000. The addendum amounts will be reflected in the final billing.

To authorize the appropriate officers to enter into a contract agreement between the Montgomery Country Intermediate Unit and The Pathway School to provide training and technical assistance for PA PBIS on various dates during the 2016/2017 school year in the amount of \$6,150 plus materials.

To authorize the appropriate officers to approve the addendums to the 2016/2017 district cost plans between the districts listed below and the Montgomery County Intermediate Unit. The addendum amounts listed below will be reflected in the final billing:

School District of Cheltenham Township	2 Functional Vision Evaluations - \$2,060 1 O&M Evaluation - \$1,010 1 Nurse Audit Consultation - \$125
Colonial School District	1 Functional Hearing Evaluation - \$624 2 Bilingual Speech Evaluations - \$1,400
Lower Moreland Township School District	Daily Long Term Sub up to 84 days, \$500 per day - \$42,000
Lower Merion School District	1 Functional Vision Evaluation - \$1,030 1 Bilingual Psych Evaluation - \$2,000
Norristown Area School District	Itinerant Vision Services \$500 per day - \$17,500 estimated
North Penn School District	1 Bilingual Psych Evaluation - \$2,000
Pottstown School District	1 Bilingual Speech Evaluation - \$700
Souderton Area School District	1 Functional Vision Evaluation - \$1,030 3 Bilingual Psych Evaluations - \$6,000
School District of Springfield Township	1 Functional Hearing Evaluation - \$624 1 Bilingual Speech Evaluation - \$700
Spring-Ford Area School District	1 Functional Vision Evaluation - \$1,030 1 Bilingual Psych Evaluation - \$2,000 Behavior Management Services \$500 per day – estimated \$13,000
Upper Merion Area School District	2 Functional Vision Evaluations - \$2,060

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
January 25, 2017*

Upper Moreland School District	1 Bilingual Psych Evaluation - \$2,000
Upper Perkiomen School District	1 Bilingual Psych Evaluation - \$2,000
Wissahickon School District	1 Functional Hearing Evaluation - \$624 3 Bilingual Psych Evaluations - \$6,000

EXPENSES

To authorize the appropriate officers to enter into a general consultant agreement with Clarke Pennsylvania, Inc. to provide speech therapy for the early intervention programs for the period of November 7, 2016 through June 30, 2017 in the amount of \$70 per hour as needed.

To authorize the appropriate officers to enter into a general consultant agreement with Ardor Health Solutions to provide speech/OT/PT; COTA/SLP/OT/PT for the Early Intervention programs for the period of December 12, 2016 through June 30, 2017 in the amount of \$66 to \$85 an hour depending on services needed.

To authorize the appropriate officers to enter into a general consultant agreement with New Mediscan II, LLC to provide speech/OT/PT; COTA/ SLP/OT/PT for age of beginners for the period of November 14, 2016 through June 30, 2017 in the amount of \$60 to \$85 an hour depending on services needed.

To authorize the appropriate officers to enter into a general consultant agreement with Linda K. Knauss, Ph.D. ABPP, to present two workshops for psychologists and social workers on May 15, 2017 in the amount of \$1,000.00.

F. TECHNOLOGY SERVICES

— GAIL KENNEDY, DIRECTOR

REVENUE

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the Colonial School District to provide PowerSchool End User, support/customizations and development for 40 hour support block for the term of November 30, 2016 through June 30, 2017 in the amount of \$3,750.00.

To authorize the appropriate officers to ratify the Internet Consortium Contract Addendum between the Montgomery County Intermediate Unit and the Upper Perkiomen School District for the period of November 1, 2016 to June 30, 2017 in the amount of \$2,400.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the Western Montgomery Career and Technology Center for eRate Consulting Services for the term of November 15, 2016 through June 30, 2017 in the amounts of \$650.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and Presentation BVM School for a Smartboard installation for the term of December 12, 2016 through February 28, 2017 in the amount of \$720.00 plus parts and materials.

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
January 25, 2017*

G. ADMINISTRATION

— DR. BRADLEY C. LANDIS, ASSISTANT EXECUTIVE DIRECTOR

To acknowledge the first reading of the following policy which will be presented for approval at a future board meeting:

POLICY #	TITLE
610	Purchases Subject to Bid/Quotation (New)

It was moved by Williams, seconded by Hakes, that the Intermediate Unit Board approve the above Initial Budgets as listed above, VIII.B.; the Personnel Matters as listed above, IX.A.B.C.D.E.F.G.J.K.M.O; and Other Matters for Consideration as listed above, X.A.C.D.E.F. Motion carried; all ayes. (Attachments VIII.B.1.2.3.4.5., IX.A.1.2.3., IX.B.1., IX.M.1.c.; and X.A.1.

X. Persons Desiring to be Heard

Mr. Polaneczky issued a reminder to all board members that the Montgomery County Intermediate Unit Education Foundation Golf Outing is scheduled for Monday, May 15, 2017. He encouraged all board members to consider attending and supporting this annual fundraiser for the MCIUEF.

XI. Adjournment

The date of the next Intermediate Unit Board Meeting:
Wednesday, February 22, 2017
6:15 p.m. – Committee-of-the-Whole Meeting
7:00 p.m. – Regular Action Meeting
Washington A Conference Room, 2 W. Lafayette Street

The Intermediate Unit Board adjourned the meeting at 8:25 p.m.