

*Official Proceedings of the  
Montgomery County Intermediate Unit  
Board of Directors Meeting  
January 27, 2016*

The regular meeting of the Montgomery County Intermediate Unit Board of Directors was held on Wednesday, January 27, 2016, in the Montgomery County Intermediate Unit Main Office Building, 2 West Lafayette Street, Norristown, Pennsylvania.

President Lou Polaneczky called the meeting to order at 7:55 p.m. Following the pledge of allegiance, Maura Buri, Board Secretary, called the roll. Attendance was as follows:

Intermediate Unit Board: Dr. Sherri Becker; Maura Buri; Diane Cherico; Joseph Chmielewski; Dr. Kerry Drake; Bill England; Leslie Finegold; Brenda Hackett; Dr. David Hakes; Yuri Khalif; Holly Kisailus (phone); Ken Mullen; Carolyn Murphy; Lou Polaneczky; Virginia Pollard; and W. Ronald Williams.

Absent: Lynn Bigelow; Stephen Bochneak; Thomas DiBello; Janice Pearce; Donna Scheuren; and Michele Tinsman.

Intermediate Unit: Dr. John J. George; Dr. Donna Gaffney; Ann Hinkson-Herrmann; Jack Hurd; Gail Kennedy; Dr. Bradley C. Landis; Dr. Lois Robinson; Valentina Viletto, Esq.; Dr. Ken Voss; Stan Wisler; and Mary Dougherty.

Solicitor: Jeffrey T. Sultanic, Esq.

Guests: Dr. Mary Rita Cleary; Maria DeLuca; Sandy Edling; Jon Mall; Caitlin Navarro; and Dr. Brittany Lourea-Waddell.

**I. Call to Order**

- A. Following the pledge of allegiance and roll call, President Polaneczky noted that there was no executive session prior to the start of the Board meeting.
- B. President Polaneczky noted the following addendums to the original agenda listed under IV. Combined Financial Report – November 2015 - Ending Intermediate Unit Funds per Books should be \$19,720,545.87; and VII. Committee Reports – Addition of Item C. – Wellness Committee – Appointment of Members.
- C. President Polaneczky asked if anyone present would like to address the Board. No one desired to speak.
- D. Accept the resignation of MCIU Board member Rick Rabinowitz, Pottsgrove School District effective January 27, 2016.

**It was moved by Chmielewski, seconded by England, that the Intermediate Unit Board accept the resignation of Rick Rabinowitz. Motion carried; all ayes.**

- E. Appoint and welcome new MCIU Board member Diane Cherico, Pottsgrove School District to fill the unexpired term of Rick Rabinowitz until June 30, 2016.

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**It was moved by Pollard, seconded by Williams, that the Intermediate Unit Board appoint new MCIU Board member Diane Cherico, Pottsgrove School District, to fill the unexpired term of Rick Rabinowitz until June 30, 2016. Motion carried; all ayes.**

**II. Approval of Minutes**

**It was moved by Buri, seconded by Mullen, that the Intermediate Unit Board approve the minutes of the November 18, 2015 meeting. Motion carried; all ayes. (Attachment II.A.)**

**III. Approval/Ratification MCIU Bills**

*(Detailed list of bills are available)*

ITEM	PAGES	AMOUNT
November 2015	1-4	\$5,372,975.22
December 2015	5-10	\$8,049,372.38
January 2016	11	<u>\$1,481,053.02</u>
TOTAL		\$14,903,400.62

**IV. Combined Financial Report – November 2015**

Beginning Intermediate Unit Funds		\$20,754,948.68
Other Adjustment		\$0.00
Receipts:		
Revenue Received	<u>\$5,080,336.22</u>	
Total Receipts		<u>\$5,080,336.22</u>
Total Receipts Plus Beginning Cash Balance		\$25,835,284.90
Less: Disbursements – November 2015 Checks		<u>(\$6,114,739.03)</u>
Ending Intermediate Unit Funds per Books		<u>\$19,720,545.87</u>

**COMBINED FINANCIAL REPORT – DECEMBER 2015**

Beginning Intermediate Unit Funds		\$19,720,545.87
Other Adjustment		\$0.00
Receipts:		
Revenue Received	<u>\$1,963,427.55</u>	
Total Receipts		<u>\$1,963,427.55</u>
Total Receipts Plus Beginning Cash Balance		\$21,683,973.42
Less: Disbursements – December 2015 Checks		<u>(\$8,048,045.84)</u>
Ending Intermediate Unit Funds per Books		<u>\$13,635,927.58</u>

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**CASH ANALYSIS - NOVEMBER 2015**

Money Market Accounts:		
Citizens Bank Depository	\$1,856,921.59	
Citizens Bank Food Service	\$25,416.50	
PA INVEST	\$53,911.78	
PLGIT	\$235,330.39	
PSDLAF	\$9,066,190.06	
TD Bank	\$512,701.32	
Total Interest Bearing Accounts		\$11,750,471.64
Disbursement in Transit		\$0.00
Deposit in Transit		\$425,582.19
Disbursement Accounts – Outstanding Checks		(\$455,507.96)
Investments		\$8,000,000.00
Cash Balance Per Bank		<u>\$19,720,545.87</u>

**CASH ANALYSIS - DECEMBER 2015**

Money Market Accounts:		
Citizens Bank Depository	\$1,857,141.59	
Citizens Bank Food Service	\$25,416.50	
PA INVEST	\$53,914.38	
PLGIT	\$235,406.70	
PSDLAF	\$4,984,654.73	
TD Bank	\$485,944.78	
Total Interest Bearing Accounts		\$7,642,478.68
Disbursement in Transit		(\$1,845,627.33)
Deposit in Transit		\$0.00
Disbursement Accounts – Outstanding Checks		(\$160,923.77)
Investments		\$8,000,000.00
Cash Balance Per Bank		<u>\$13,635,927.58</u>

**V. INVESTMENT OF FUNDS – NOVEMBER 2015**

Beginning Balance	\$8,000,000.00
Purchases	\$0.00
Redemptions	\$0.00
Ending Balance	<u>\$8,000,000.00</u>

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**INVESTMENT OF FUNDS - DECEMBER 2015**

Beginning Balance	\$8,000,000.00
Purchases	\$8,000,000.00
Redemptions	(\$8,000,000.00)
Ending Balance	<u>\$8,000,000.00</u>

Interest earned on investments is as follows:

**INTEREST EARNED – NOVEMBER 2015**

Bank Account	Bank Account Interest	CD Interest
PLIGIT	\$1.67	\$0.00
TD Bank	\$62.92	\$0.00
PSDLAF	\$160.16	\$679.45
PA Investment - Pool 1	\$2.30	\$0.00
TOTAL	<u>\$227.05</u>	<u>\$679.45</u>

**INTEREST EARNED – DECEMBER 2015**

Bank Account	Bank Account Interest	CD Interest
PLIGIT	\$76.31	\$0.00
TD Bank	\$61.26	\$0.00
PSDLAF	\$326.27	\$657.53
PA Investment - Pool 1	\$2.60	\$0.00
TOTAL	<u>\$466.44</u>	<u>\$657.53</u>

**It was moved by Hakes, seconded by Chmielewski, that the Intermediate Unit Board approve/ratify the payment of MCIU Bills as amended above, accept the Combined Financial Reports for November and December 2015, and ratify the Investment of Funds as noted for November and December 2015. Motion carried; all ayes. (Attachment III.)**

**VI. Communications**

There were no items to report.

**VII. Committee Reports**

Government Relations – Tina Viletto highlighted key legislative issues as detailed in her Government Relations Report to the Board. (Attachment VII.A.)

Negotiations – The following board members were appointed to serve on the Negotiations Committee: Maura Buri; Carolyn Murphy; Virginia Pollard; and Ron Williams.

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Wellness – The following board members were appointed to serve on the Wellness Committee: Dr. Sherri Becker and Holly Kisailus.

**VIII. Budgets**

**A. New and Proposed Budgets**

*No items to consider.*

**B. Initial Budgets**

**1. Montgomery County Intermediate Unit District Membership Services Budget**

Office of Business Services

7/1/16 – 6/30/17

**\$ 1,940,003**

Request approval of the 2016-2017 District Membership Services Budget in the amount of \$1,940,003. This budget represents the cost of providing membership services to the Montgomery County School Districts from the Office of Professional Learning, the Office of Community and Government Relations, and the Office of Technology. The majority of this budget is funded from the district contribution that is charged to each district. The contribution amount is calculated using enrollment and wealth factor data. The total contribution amount for 2016-2017 represents \$0 increase over the 2015-2016 contribution amount. The estimated contribution amount for each individual district is included in the attachment.

**C. Changes to Initial Budgets**

*No items to consider.*

**D. Budgetary Transfers**

*No items to consider.*

**It was moved by Hakes, seconded by Williams, that the Intermediate Unit Board approve the above Initial Budget. Motion carried; all ayes. (Attachment III.B.1.)**

**IX. Personnel Matters**

— JACK HURD, DIRECTOR

**A. General**

1. To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the following districts for the purpose of fingerprinting services at the rate of \$200/day:

<b>District</b>	<b>Number of Days</b>
Borough of Pottstown	1
Montgomery County Community College	3
West Catholic Senior High	1

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**B. Conference Requests**

1. To approve five (5) out of state conference requests.

**C. Employment – Ratifications**

1. Professional Staff
  - a. Kelsi Andrescavage – Long Term Substitute Speech & Language Pathologist  
Recommended Annual Salary - \$59,047 (M Step 1) prorated  
Effective Date – January 26, 2016  
*Replacement*
2. Support Staff
  - a. Michele Benek – Secretary, Early Intervention  
Recommended Annual Salary - \$37,000 (SS2) prorated  
Effective Date – December 14, 2015  
*Replacement*
3. Head Start
  - a. Teaching Staff
    - 1) Angela DiPasquale – Teacher  
Recommended Annual Salary - \$24,250 prorated  
Effective Date – January 12, 2016  
*Replacement*
    - 2) Briana Keirse – Teacher  
Recommended Annual Salary - \$22,000 prorated  
Effective Date – January 21, 2016  
*Replacement*
  - b. Family Engagement Workers
    - 1) Geli Denisse Agurto-Zapata – Family Engagement Worker  
Recommended Annual Salary - \$20,188 prorated  
Effective Date – January 4, 2016  
*Replacement*
  - c. Support Staff
    - 1) Carly Weist – Health & Wellness Assistant  
Recommended Annual Salary - \$25,956 prorated  
Effective Date – December 14, 2015  
*Replacement*
  - d. Assistant Teaching Staff
    - 1) Christie Underwood – Assistant Teacher  
Recommended Annual Salary - \$14,322 prorated  
Effective Date – January 6, 2016  
*Replacement*

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- e. Program Aides
  - 1) Ha Diem Ha - Program Aide  
Recommended Annual Salary - \$5,443 prorated  
Effective Date – January 19, 2016  
*Replacement*
  - 2) Johnisha Johnson – Program Aide  
Recommended Annual Salary - \$5,443 prorated  
Effective Date – January 5, 2016  
*Replacement*
  - 3) Ayaovi Messan – Program Aide  
Recommended Annual Salary - \$5,443 prorated  
Effective Date – December 1, 2015  
*Replacement*

**D. Change of Status – Ratifications**

- 1. Administrative Staff
  - a. Mary Grace LaPlaca  
Change from Speech & Language Pathologist to Program Administrator, Related Services  
Change Recommended Annual Salary from \$106,780 to \$115,000 prorated  
Effective Date – January 4, 2016  
*Replacement*
- 2. Professional Staff
  - a. April O'Donnell  
Extension of Long Term Substitute Assignment – Remedial Teacher  
Recommended Annual Salary - \$59,047 prorated  
Effective Date – January 4, 2016  
*Replacement*
- 3. Head Start
  - a. Paula Rice  
Change from Head Start Teacher to Head Start Educational Supervisor  
Recommended Annual Salary - \$41,000 prorated  
Effective Date – January 11, 2016  
*Replacement*
  - b. Amber Brown  
Change from Program Aide to Teacher Assistant  
Change Recommended Annual Salary from \$5,443 to \$14,322 prorated  
Effective Date – December 1, 2015  
*Replacement*

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c. Ghislaine Soto-Rodriguez  
Change from Teacher Assistant to Program Aide  
Change Recommended Annual Salary from \$14,322 to \$5,443 prorated.  
Effective Date - January 4, 2016  
*Temporary Reassignment*

d. Selvi Sucipto  
Change from Program Aide to Teacher Assistant  
Change Recommended Annual Salary from \$5,443 to \$14,322 prorated  
Effective Date – December 16, 2015  
*Replacement*

4. Substitute Staff
- a. Robin Fittipaldi  
Change from Per Diem Substitute to Floating Substitute  
Recommended Daily Rate from \$115/day to \$130/day  
Effective Date – October 1, 2015  
*Additional Staff*

**E. Additions to 2015-2016 Approved Substitute Lists – Ratifications**

Professional Staff

Stephanie Kulp – Effective Date - January 11, 2016

Assistant Teacher Staff

Joanne Popper – Effective Date – January 14, 2016

Brandon Primm – Effective Date - January 6, 2016

**F. Remove from 2015-2016 Approved Substitute Lists**

Head Start

Alyssa Kelly – Effective Date – December 18, 2015

**G. Employment – Approvals**

1. Professional Staff
- a. Rebecca Millspaugh – Training and Consulting Specialist  
Effective Date – February 22, 2016  
Recommended Annual Salary - \$88,780 (M+30 Step 11) prorated  
*Additional Staff Need*

**H. Change of Status - Approvals**

*No items to consider.*

**I. Leave of Absence Requests - Ratifications**

1. Professional Staff
- Personal Leave (unpaid – with benefits – FMLA)
- a. Stacy-Ann Donovan – Speech & Language Pathologist  
Effective Date – December 14, 2015



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Unpaid Leave (no benefits)

- a. Christine Lloyd – Teacher – MDS  
Effective Date – December 23, 2015

**J. Return from Leave of Absence Requests - Ratifications**

1. Administrative Staff

Personal Leave (unpaid – with benefits – FMLA)

- a. Missy Edwards – Program Administrator, Student Services  
Effective Date – December 4, 2015

2. Professional Staff

Personal Leave (unpaid – with benefits – FMLA)

- a. Betsy McLaughlin – Early Intervention Teacher  
Effective Date – January 4, 2016

**K. Retirements**

1. Administrative Staff

- a. Perry Baer – Program Administrator Business Services  
Effective Date – June 1, 2016

**L. Resignations**

1. Support Staff

- a. Daniel Coleman – Budget Analyst (CTC2)  
Effective Date – January 15, 2016  
*Other Employment*

2. Head Start

a. Supervisory Staff

- 1) Brenda Strong – Educational Supervisor  
Effective Date – December 18, 2015  
*Personal*

b. Teaching Staff

- 1) Nicole Buckley – Teacher  
Effective Date – December 4, 2015  
*Other Employment*
- 2) Donna Butler – Teacher  
Effective Date – December 18, 2015  
*Other Employment*

- 3) Jaclyn Lewis – Teacher  
Effective Date – January 8, 2016  
*Other Employment*

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- c. Family Engagement Workers
  - 1) Tracey Breslin – Family Engagement Worker  
Effective Date – December 21, 2015  
*Other Employment*
  - 2) Graciela Marateo – Family Engagement Worker  
Effective Date – November 19, 2015  
*Personal*
- d. Assistant Teaching Staff
  - 1) Jannette Mariscal – Assistant Teacher  
Effective Date – December 18, 2015  
*Other Employment*
  - 2) Jeanna Moody – Assistant Teacher  
Effective Date – December 4, 2015  
*Other Employment*
  - 3) Patricia Perrong – Assistant Teacher  
Effective Date – January 8, 2016  
*Other Employment*
  - 4) Adam Ryan – Assistant Teacher  
Effective Date – November 25, 2015  
*Other Employment*
  - 5) Nancy Unruh – Assistant Teacher  
Effective Date – December 14, 2015  
*Personal*
- e. Program Aides
  - 1) Shahadah Morris – Program Aide  
Effective Date – December 18, 2015  
*Other Employment*

**M. Terminations**

- 1. Head Start
  - a. Lisset Correa - Assistant Teacher  
Effective Date – October 16, 2015  
*Abandonment of Position*
  - b. Deirdre Morris – Assistant Teacher  
Effective Date – December 22, 2015  
*Abandonment of Position*

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**N. Other**

1. Professional Contract:

- a. Temporary Professional Employees who have been rated satisfactory at the conclusion of three years of service receive a Professional Employee Contract under the School Code. We have two (2) teachers recommended for the award of their Professional Contract.

Maya Cheek  
Elizabeth Farrell

**It was moved by Hackett, seconded by Chmielewski, that the Intermediate Unit Board approve the Personnel Matters as listed above, IX.A.B.C.D.E.F.G.I.J.K.L.M.N. Motion carried; all ayes. (Attachments IX.B.1.).**

**X. Other Matters for Consideration**

**A. BUSINESS SERVICES**

— STAN WISLER, CFO AND DIRECTOR

To authorize the appropriate officers to enter into a services agreement for the Head Start Program with the Pennsylvania Department of Education Division of Food and Nutrition Services for the Child and Adult Care Food Program for the period October 1, 2015 to September 30, 2016. Federal reimbursement funds are available based on claims submitted at \$1.66/meal for breakfast and \$3.07/meal for lunch.

To authorize the appropriate officers to enter into a contract with the following school districts to provide food services to the Head Start classrooms for the period of October 1, 2015 to September 30, 2016:

- Colonial School District
- Perkiomen Valley School District
- School District of Upper Dublin
- Wissahickon School District

To authorize the appropriate officers to ratify a services agreement with the School District of Springfield Township for the Montgomery County Intermediate Unit to provide an Access program evaluation in the amount of \$1,800.00.

To authorize declaration of the attached list of equipment obsolete and available for recycling from the Office of Technology Services. The Montgomery County Intermediate Unit will attempt to sell these items on e-Bay.

To authorize the appropriate officers to enter into a change order agreement with Worth and Company in the amount of \$37,884.59 for replacement and re-piping of one of the condensing boilers. The boiler was not identified in the original scope of work to be replaced, however, after full occupancy during the cold weather, we discovered the unit is not working and repairing the unit is not cost effective.

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**It was moved by Murphy, seconded by Williams, that the Intermediate Unit Board approve/ratify the above items under Other Matters for Consideration X.A. Motion carried; all ayes. (Attachment X.A.4.)**

**B. NON-PUBLIC SERVICES**

— DR. KEN VOSS, DIRECTOR

*No items to consider.*

**C. PENNSYLVANIA TRAINING AND TECHNICAL ASSISTANCE NETWORK (PATTAN)**

— ANN HINKSON-HERRMANN, DIRECTOR

To authorize the appropriate officers to enter into a contract with the following individuals/organizations who are presenting at the 2016 PDE Conference on the dates and in the estimated amounts listed below:

• WME - Maysoon Abdelhady	February 12, 2016	\$7,000.00
• Chemay Morales	February 10-12, 2016	1,606.92
• W.V.C. ED - William Van Cleave	February 11, 2016	2,201.00
• Laurie E. Cutting	February 12, 2016	3,080.00
• College Autism Spectrum – Jane Thierfeld Brown	February 10-12, 2016	805.00
• Timothy Odegard	February 10, 2016	2,710.00
• David Allsopp	February 11, 2016	3,626.00
• University of New Hampshire – Daniel Habib	February 11, 2016	4,832.05
• Michael L. Wehmeyer	February 10-12, 2016	2,785.00

To authorize the appropriate officers to enter into a contract with the following consultants to support the Deaf/Blind Project on various dates from October 1, 2015 to September 30, 2016 in the amounts listed below:

• Tina Hertzog	\$10,000.00
• Lancaster-Lebanon Intermediate Unit 13	40,702.00
• Tuscarora Intermediate Unit 11	74,020.00

To authorize the appropriate officers to enter into a contract with the following entities/individuals to provide support and guidance for the continuation of development and implementation of Project MAX on various dates beginning July 1, 2015 through June 30, 2016 in the amount listed below:

• Allegheny Intermediate Unit 3	\$ 5,000.00
• Joseph Aponick	9,500.00
• Clarion University of Pennsylvania	10,000.00

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• East Stroudsburg University	10,000.00
• Kutztown University of Pennsylvania	10,000.00
• Peters Township School District	6,500.00
• Schuylkill Intermediate Unit 29	1,500.00
• Seton Hill University	10,000.00

To authorize the appropriate officers to enter into a contract with Joseph Coleman for general special education oversight at the Chester-Upland School District on various dates beginning November 16, 2015 to February 28, 2016 not to exceed \$40,200.00.

**It was moved by Khalif, seconded by Hackett, that the Intermediate Unit Board approve/ratify the above items under Other Matters for Consideration X.C. Motion carried; all ayes.**

**D. PROFESSIONAL LEARNING**

— DR. DONNA GAFFNEY, DIRECTOR

To authorize the appropriate officers to enter into a service agreement with the Upper Perkiomen School District for the Montgomery County Intermediate Unit to provide Central Office Administration transition support from October 20, 2015 through December 31, 2015 at no cost to the district.

To authorize the appropriate officers to enter into a service agreement with the School District of Cheltenham Township for the Montgomery County Intermediate Unit to provide Central Office Administration transition support from November 16, 2015 through February 8, 2016 at no cost to the district.

To authorize the appropriate officers to enter into service agreements with the following districts for the Montgomery County Intermediate Unit to provide a collaborative mathematics program review at no cost to the districts:

Methacton School District	January 27 and February 25, 2016
Perkiomen Valley School District	February 10 and February 22, 2016
Pottsgrove School District	March 1 and March 4, 2016

To authorize the appropriate officers to enter into a professional development training agreement with the North Penn School District for the Montgomery County Intermediate Unit to provide two Carnegie Math Academies; one for K-5 teachers August 8-12, 2016 and one for 4-8 teachers on August 15-19, 2016 in the amount of \$20,000.00.

To authorize the appropriate officers to enter into a professional development training agreement with the Perkiomen Valley School District for the Montgomery County Intermediate Unit to provide a Carnegie Math Academy for elementary school teachers on various dates in the amount of \$10,000.00.

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To authorize the appropriate officers to enter into a contract with the Capital Area Intermediate Unit (CAIU) to accept funds for the Montgomery County Intermediate Unit to serve as the Regional Math Design Collaborative (RMDC) point of contact for the term of September 29, 2015 through June 30, 2016 in the amount of \$10,000.00.

To authorize the appropriate officers to enter into a service agreement with the Upper Merion Area School District for the Montgomery County Intermediate Unit to provide Elementary ELA Core Literacy instruction on four training dates prior to June 10, 2016 at no cost to the district.

To authorize the appropriate officers to enter into a professional development training agreement with the Souderton Area School District for the Montgomery County Intermediate Unit to provide follow-up Literacy consultation for 6-7-8 grades Reading and English teachers on various dates between November 25, 2015 to January 27, 2016 in the amount of \$2,000.00.

To authorize the appropriate officers to enter into a contract with the Penn Literacy Network (PLN) to partner with the Montgomery County Intermediate Unit in the delivery of a professional development/curriculum enhancement program for the 2015/2016 school year in the amount of \$27,750.00 (approximate).

To authorize the appropriate officers to enter into a professional development training agreement with the Upper Perkiomen School District for the Montgomery County Intermediate Unit to provide on-site new teacher induction sessions on various dates from December 14, 2015 to March 9, 2016 in the amount of \$1,200.00.

To authorize the appropriate officers to enter into a professional development training agreement with the Mount Saint Joseph Academy for the Montgomery County Intermediate Unit to provide training on Differentiated Instruction and mentoring of instructional coaches on various dates in the amount of \$5,850.00.

To authorize the appropriate officers to enter into a professional development training agreement with the North Penn School District for the Montgomery County Intermediate Unit to provide instructional technology presentations to secondary teachers on March 23, 2016 in the amount of \$3,750.00.

To authorize the appropriate officers to enter into a contract with Richard Kiker to present Google Educator Certification Boot Camp Level 2 on March 2 and March 16 and Google Educator Certification Boot Camp Level 1 on April 11-12, and July 13-14, 2016 for the total amount of \$15,000.00.

To authorize the appropriate officers to enter into a contract with the following districts to participate in The Virtual High School (VHS) consortium from August 1, 2015 through June 30, 2016 in the amounts below:

Colonial School District	\$7,000.00
Upper Perkiomen School District	4,800.00

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To authorize the appropriate officers to enter into a service agreement with the School District of Cheltenham Township and the North Penn School District to participate in the Montgomery County Virtual Program (MVP) for the 2015-2016 school year.

To authorize the appropriate officers to enter into a professional development training agreement with the School District of Springfield Township for the Montgomery County Intermediate Unit to provide various trainings on the dates and in the amounts listed below:

Emerging Technology	February 12, 2016	\$1,200.00
Reaching the Advanced Learner and Universal Design for Learning (UDL)	March 23, 2016	600.00

**It was moved by Pollard, seconded by Finegold, that the Intermediate Unit Board approve/ratify the above items under Other Matters for Consideration X.D. Motion carried; all ayes.**

**E. STUDENT SERVICES**

— DR. LOIS ROBINSON, DIRECTOR

To authorize the appropriate officers to enter into a contract with Family and Friends Daycare for the Montgomery County Intermediate Unit to provide a workshop on behavioral strategies to support student success in the preschool classroom on November 11, 2015 in the amount of \$600.00.

To authorize the appropriate officers to enter into a contract with PSA Healthcare for nursing services to the Head Start program for the period of October 26, 2015 through June 30, 2016 based on need at \$40.00 an hour.

To authorize the appropriate officers to enter into a contract with Terri Erbacher, Ph.D. to present a workshop on April 26, 2016 in the amount of \$2,000.00.

To authorize the appropriate officers to enter into a contract with Linda Knauss to present a workshop on May 17, 2016 in the amount of \$1,000.00.

To authorize the appropriate officers to enter into a contract with Progressus Therapy, LLC to provide speech therapy from October 19, 2015 through June 30, 2016 at the rate of \$340 per week.

To authorize the appropriate officers to enter into a contract with Associated Production Services to provide school age therapy services from July 1, 2015 through June 30, 2016 at an average rate of \$10.00 per hour.

To authorize the appropriate officers to enter into a consultant contract with the International Institute for Behavior Development/Education Designers for early intervention services for PCA and behavior supervision consultation for the period of January 15, 2016 through June 30, 2016 in the amount of \$22-\$62 an hour.

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To authorize the appropriate officers to enter into a consultant contract with Helping Hands for school age therapy services for the period of December 16, 2015 through June 30, 2016 in the amounts of \$108 to \$219.84 per diem for 1:1 ratio and 1:3 ratio.

**It was moved by Williams, seconded by Buri, that the Intermediate Unit Board approve/ ratify the above items under Other Matters for Consideration X.E. 1.2.3.4.5.6.7.8. Motion carried; all ayes.**

To approve the attached Enrollment Reduction Proposal that reduces Head Start slots from 490 to 450 and reallocate the revenue to a new wage rate for Head Start employees, effective upon approval from the Office of Head Start.

**It was moved by Buri, seconded by Chmielewski, that the Intermediate Unit Board approve the above item under Other Matters for Consideration X.E.9. Motion carried; 12 ayes; 4 nays [Becker; Drake; England; Hackett]; 6 absent. (Attachment X.E.9.)**

**F. TECHNOLOGY SERVICES**

— GAIL KENNEDY, DIRECTOR

To authorize the appropriate officers to ratify the Canvas LMS agreement with the Colonial School District for the Montgomery County Intermediate Unit to provide services from January 1, 2016 through June 30, 2017 in the amount of \$27,378.55.

To authorize the appropriate officers to ratify a service agreement with the School District of Cheltenham Township for the Montgomery County Intermediate Unit to provide a 40 hour support block of PowerSchool beginning November 10, 2015 in the amount of \$3,750.00.

To authorize the appropriate officers to ratify a service agreement with the Baldwin School for the Montgomery County Intermediate Unit to provide a Discovery Education Streaming Plus package for the term of July 1, 2015 until June 30, 2016 in the amount of \$370.00.

To authorize the appropriate officers to ratify an eRate service agreement with the Pottsgrove School District to provide services from November 20, 2015 through June 30, 2016 in the amount of \$3,000.00 per eRate application.

To authorize the appropriate officers to ratify an addendum to the Internet Services agreements with the Hatboro-Horsham School District to provide an additional 250 MB of internet services effective November 6, 2015 through June 30, 2016 for the additional amount of \$6,000.00.

To authorize the appropriate officers to enter into a contract with Instructure for a subscription for the period of January 1, 2016 through June 30, 2017 in the amount of \$25,632.00.

**It was moved by Mullen, seconded by Buri, that the Intermediate Unit Board approve/ ratify the above items under Other Matters for Consideration X.F. Motion carried; all ayes.**



*Official Proceedings of the  
Montgomery County Intermediate Unit  
Board of Directors Meeting  
January 27, 2016*

**G. ADMINISTRATION**

— DR. BRADLEY C. LANDIS, ASSISTANT EXECUTIVE DIRECTOR

To approve the second reading and adoption of the following policy:

<b>POLICY #</b>	<b>TITLE</b>
801	Public Records (New)

To acknowledge the first reading of the following policies which will be presented for approval at a future board meeting:

<b>POLICY #</b>	<b>TITLE</b>
210	Use of Medications (New)
210.1	Asthma Inhalers (New)
622	GASB Statement 34/Capital Assets (Revised)
828	Fraud (New)

**It was moved by Hakes, seconded by Khalif, that the Intermediate Unit Board approve the above item under Other Matters for Consideration X.G.1. Motion carried; all ayes. (Attachments X.G.1. and X.G.2.)**

**XI. Persons Desiring to be Heard**

No one desired to speak.

**XII. Adjournment**

The date of the next Intermediate Unit Board Meeting:  
*Wednesday, February 24, 2016*  
*6:15 p.m. – Committee-of-the-Whole Meeting*  
*7:00 p.m. – Regular Action Meeting*  
*Washington A Conference Room, 2 W. Lafayette Street*

**The Intermediate Unit Board adjourned the meeting at 8:24 p.m.**