

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
November 16, 2016*

The regular meeting of the Montgomery County Intermediate Unit Board of Directors was held on Wednesday, November 16, 2016, in the Pennsylvania Training and Technical Assistance Network (PaTTAN) Office in the Great Valley Corporate Center at 333 Technology Drive, Malvern, Pennsylvania. (Note that the October 26, 2016 meeting was cancelled due to lack of a quorum.)

The meeting was called to order at 7:05 p.m. A motion was made by Board Secretary Leslie Finegold to appoint Past President Louis Polaneczky as temporary chair of the meeting. Ron Williams seconded the motion. Motion carried; all ayes.

Following the pledge of allegiance, Leslie Finegold, Board Secretary, called the roll. Attendance was as follows:

Intermediate Unit Board: Dr. Sherri Becker; Lynn Bigelow; Joseph Chmielewski; Bill England; Leslie Finegold; Brenda Hackett; Dr. David Hakes (phone); Yuri Khalif (phone); Janice Pearce (phone); Lou Polaneczky; Virginia Pollard; Donna Scheuren; and W. Ronald Williams.

Absent: Maura Buri; Diane Cherico, Thomas DiBello; Dr. Kerry Drake; Ken Mullen; Carolyn Murphy; Joshua Stein; and James Taylor.

Intermediate Unit: Dr. John J. George; Dr. Donna Gaffney; Ann Hinkson-Herrmann; Jack Hurd; Gail Kennedy; Dr. Bradley C. Landis; Dr. Lois Robinson; Valentina Viletto, Esq.; Dr. Ken Voss; Stan Wisler; and Mary Dougherty.

Solicitor: Mark Fitzgerald, Esq.

Guests: Jon Alessi; Dr. Mary Rita Cleary; Maria DeLuca; Rebecca Fogle; Dr. Brittany Lourea-Waddell; Caitlin Navarro; and representatives from the MCIU Education Association.

I. Call to Order

- A. Following the pledge of allegiance and roll call, Past President Polaneczky noted that there was an executive session prior to the start of the Board meeting to discuss personnel matters.
- B. Past President Polaneczky noted the following updates to the agenda: the order of agenda items will be adjusted in order to start the meeting with a vote on Agenda Item IX.A.1. followed by the report of the auditor from Maillie, Ed Furman.
- C. Past President Polaneczky asked if anyone present would like to address the Board. No one desired to speak.

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IX. PERSONNEL MATTERS

— JACK HURD, DIRECTOR

A. General

1. To approve bargaining unit agreement between Montgomery County Intermediate Unit Board of Directors and Montgomery County Intermediate Unit Education Association from July 1, 2016 through June 30, 2019 as outlined in Attachment IX.A.1. (Exhibit 1), subject to final language being reviewed and approved by legal counsel and to approve Memorandum of Understanding between Montgomery County Intermediate Unit Board of Directors and Montgomery County Intermediate Unit Education Association regarding Subcontracting of Association Bargaining Unit work as outlined in Attachment IX.A.1. (Exhibit 2).

It was moved by England, seconded by Williams, that the Intermediate Unit Board approve the bargaining unit agreement between Montgomery County Intermediate Unit Board of Directors and Montgomery County Intermediate Unit Education Association from July 1, 2016 through June 30, 2019 as outlined above. Roll Call Vote: 12 ayes [Becker, Bigelow, Chmielewski, England, Finegold, Hackett, Hakes, Khalif, Pearce, Polaneczky, Pollard, and Williams]; 1 nay [Scheuren]. Motion carried; 12 ayes; 1 nay. (Attachment IX.A.1.)

II. Approval of Minutes

It was moved by Williams, seconded by Hackett, that the Intermediate Unit Board approve the minutes of the September 28, 2016 meeting. Motion carried; all ayes. (Attachment II.A.)

III. Approval/Ratification MCIU Bills

(Detailed list of bills are available)

ITEM	PAGES	AMOUNT
September 2016	1-4	\$ 9,425,217.39
October 2016	5-11	\$ 7,044,990.86
November 2016	12-13	\$ 470,709.82
TOTAL		\$ 16,940,918.07

IV. Combined Financial Report – September 2016

Beginning Intermediate Unit Funds	\$ 37,661,988.50
Other Adjustment	\$ 0.00
Receipts:	
Revenue Received	<u>\$ 11,497,046.57</u>
Total Receipts	<u>\$ 11,497,046.57</u>
Total Receipts Plus Beginning Cash Balance	\$ 49,159,035.07
Less: Disbursements – September 2016 Checks	<u>\$ (10,548,953.10)</u>
Ending Intermediate Unit Funds per Books	<u>\$ 38,610,081.97</u>

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COMBINED FINANCIAL REPORT – OCTOBER 2016

Beginning Intermediate Unit Funds		\$	38,610,081.97
Other Adjustment		\$	0.00
Receipts:			
Revenue Received	\$	18,023,775.80	
Total Receipts		\$	18,023,775.80
Total Receipts Plus Beginning Cash Balance		\$	56,633,857.77
Less: Disbursements – October 2016 Checks		\$	(6,994,684.54)
Ending Intermediate Unit Funds per Books		\$	49,639,173.23

CASH ANALYSIS – SEPTEMBER 2016

Money Market Accounts:			
Citizens Bank Food Service	\$	26,763.50	
PLGIT	\$	4,289,640.19	
PSDLAF	\$	19,500,756.45	
TD Bank	\$	779,124.03	
Total Interest Bearing Accounts		\$	24,596,284.17
Disbursement in Transit	\$	(1,273,267.89)	
Deposit in Transit	\$	56,437.75	
Disbursement Accounts – Outstanding Checks	\$	(769,372.06)	
Investments	\$	16,000,000.00	
Cash Balance Per Bank		\$	38,610,081.97

CASH ANALYSIS – OCTOBER 2016

Money Market Accounts:			
Citizens Bank Food Service	\$	26,763.50	
PLGIT	\$	8,092.65	
PSDLAF	\$	29,245,612.79	
TD Bank	\$	752,440.35	
Total Interest Bearing Accounts		\$	30,032,909.29
Disbursement in Transit	\$	-	
Deposit in Transit	\$	178,272.40	
Disbursement Accounts – Outstanding Checks	\$	(853,558.11)	
Investments	\$	20,281,549.65	
Cash Balance Per Bank		\$	49,639,173.23

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V. Investment of Funds – September 2016

Beginning Balance	\$ 16,000,000.00
Purchases	\$ -
Redemptions	\$ -
Ending Balance	<u>\$ 16,000,000.00</u>

INVESTMENT OF FUNDS – OCTOBER 2016

Beginning Balance	\$ 16,000,000.00
Purchases	\$ 4,281,549.65
Redemptions	\$ -
Ending Balance	<u>\$ 20,281,549.65</u>

Interest earned on investments is as follows:

INTEREST EARNED – SEPTEMBER 2016

Bank Account	Bank Account Interest	CD Interest
PLGIT	\$ 1.92	\$ 3,786.57
TD BANK	\$ 134.09	\$ -
PSDLAF	\$ 3,618.02	\$ 4,521.85
TOTAL	<u>\$ 3,754.03</u>	<u>\$ 8,308.42</u>

INTEREST EARNED – OCTOBER 2016

Bank Account	Bank Account Interest	CD Interest
PLGIT	\$ 2.11	\$ -
TD BANK	\$ 134.12	\$ -
PSDLAF	\$ 4,985.29	\$ 4,590.17
TOTAL	<u>\$ 5,121.52</u>	<u>\$ 4,590.17</u>

It was moved by Williams, seconded by Hackett, that the Intermediate Unit Board approve/ratify the payment of MCIU Bills, accept the Combined Financial Reports for September and October 2016, and approve/ratify the Investment of Funds as noted for September and October 2016. Motion carried; all ayes. (Attachment III.)

VI. Communications

There were no items to report.

VII. Committee Reports

Government Relations – Tina Viletto highlighted key legislative issues as detailed in the Government Relations Report to the Board. (Attachment VII.A.)

VIII. Budgets

A. New and Proposed Budgets

No items to consider.

B. Initial Budgets

1. Child and Adult Care Food Program (CACFP)

Office of Business Services

10/1/2016 – 9/30/2017

\$ 370,148

Request approval of the 2016/2017 Child and Adult Care Food Program (CACFP) in the amount of \$370,148.00 for the period of October 1, 2016 through September 30, 2017. This program provides daily subsidized food services, detailed budget is attached.

C. Changes to Initial Budgets

1. Montgomery County Intermediate Unit 2016/2017 PaTTAN Budget

Pennsylvania Training and Technical Assistance Network (PaTTAN)

7/1/2016 – 6/30/2017

\$10,348,257

Request approval of the revised 2016/2017 PaTTAN budget in the amount of \$10,348,257.00 which reflects an increase of \$1,970,466.00 over the budget that was proposed and approved for 2016/2017 in the amount of \$8,377,791.00. The revised amount reflects an allocation from the Pennsylvania Department of Education for 2016/2017, detailed budget is attached.

2. State Early Intervention 2016/2017 Allocation Budget

Office of Business Services

7/1/2016 – 6/30/2017

\$ 18,871,725

Request approval of the revised 2016/2017 State Early Intervention budget in the amount of \$18,871,725.00 which reflects a decrease in funding of \$55,246.00 from the budget that was proposed and approved for 2016/2017 in the amount of \$18,926,971.00. The revised amount reflects the decreased allocation from the Pennsylvania Department of Education, detailed budget summary is attached.

3. State Early Intervention ACCESS Budget 2016/2017

Office of Business Services

7/1/2016 – 6/30/2017

\$ 841,821

Request approval of the revised 2016/2017 State Early Intervention ACCESS budget in the amount of \$841,821.00 which reflects an increase in the expected Early Intervention ACCESS contribution of \$55,246.00 over the budget that was proposed and approved for 2016/2017 in the

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amount of \$786,575.00. The revised amount reflects an increase in the amount of ACCESS dollars the MCIU is expected to generate and contribute to the Early Intervention Program. A detailed budget summary is attached.

D. Budgetary Transfers

No items to consider.

It was moved by Pollard, seconded by Williams, that the Intermediate Unit Board approve the above Initial Budget and Changes to Initial Budgets. Motion carried; all ayes. (Attachments VIII.B.1., VIII.C.1.2.3.)

IX. Personnel Matters

— JACK HURD, DIRECTOR

A. General

1. *To approve bargaining unit agreement between Montgomery County Intermediate Unit Board of Directors and Montgomery County Intermediate Unit Education Association from July 1, 2016 through June 30, 2019 as outlined in Attachment IX.A.1. (Exhibit 1), subject to final language being reviewed and approved by legal counsel and to approve Memorandum of Understanding between Montgomery County Intermediate Unit Board of Directors and Montgomery County Intermediate Unit Education Association regarding Subcontracting of Association Bargaining Unit work as outlined in Attachment IX.A.1. (Exhibit 2). [Board vote on Item IX.A.1. was taken earlier in the agenda; see above.]*
2. Approval of a 1.8% Cost of Living Adjustment (COLA) for Head Start program staff through Federal Head Start funds effective July 1, 2016.

B. Conference Requests

1. To approve one (1) out of state conference request.

C. Employment – Ratifications

1. Administrative Staff
 - a. Lynda Balmer-Lupp – Program Administrator, Assessment (PaTTAN)
Recommended Annual Salary - \$101,000 (A4) prorated
Effective Date – November 14, 2016
New
2. Professional Staff
 - a. Marie Buczkowski – Long Term Substitute EI Case Manager
Recommended Annual Salary - \$65,780 (M+30 Step 1) prorated
Effective Date – November 7, 2016
Replacement
 - b. Deborah Enck – Substitute Instruction-in-the-Home Teacher
Recommended Hourly Rate - \$35/hour
Effective Date – September 29, 2016

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Replacement

- c. Emily McGeever – Speech & Language Pathologist
Recommended Annual Salary - \$61,047 (M Step 2) prorated
Effective Date – October 17, 2016

Replacement

3. Head Start

a. Teaching Staff

- 1) Janet Berry – Head Start Floater Teacher
Recommended Annual Salary - \$25,884 prorated
Effective Date – October 28, 2016

Replacement

- 2) Lauren Cook – Head Start Teacher
Recommended Annual Salary - \$25,884 prorated
Effective Date – October 24, 2016

Replacement

- 3) Beth Drummond – Head Start Floater Teacher
Recommended Annual Salary - \$25,884 prorated
Effective Date – November 11, 2016

Replacement

- 4) Meghan O'Shea – Head Start Teacher
Recommended Annual Salary - \$25,884 prorated
Effective Date – October 31, 2016

Replacement

b. Assistant Teaching Staff

- 1) Falisha Carroll – Head Start Assistant Teacher
Recommended Annual Salary - \$14,648 prorated
Effective Date – November 9, 2016

Replacement

- 2) Ebunoluwa Olukoya – Head Start Assistant Teacher
Recommended Annual Salary - \$15,299 prorated
Effective Date – September 26, 2016

Replacement

D. Change of Status – Ratifications

1. Professional Staff

a. Madeleine Cattuna

- Change from Long Term Substitute EI Itinerant Teacher to EI Itinerant Teacher
Recommended Annual Salary - \$48,439 (B Step 1) prorated
Effective Date – November 1, 2016

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New

- b. Shante Forrest
Change from Program Administrator to Behavior Management Specialist
Recommended Annual Salary - \$106,780 (M + 30 Step 15) prorated
Effective Date – October 24, 2016
Voluntary Reassignment

2. Head Start

- a. Teaching Staff
 - 1) Bridget Dougherty
Change from Pre-K Counts Assistant Teacher to Head Start Teacher
Recommended Annual Salary - \$22,316 prorated
Replacement
 - 2) Amanda Witter
Change from Head Start Assistant Teacher to Head Start Teacher
Recommended Annual Salary - \$22,316 prorated
Effective Date – October 27, 2016
Replacement
- b. Assistant Teaching Staff
 - 1) Kelly Roatche
Change from Head Start Program Aide to Head Start Assistant Teacher
Recommended Annual Salary - \$14,648 prorated
Effective Date – November 14, 2016
Replacement

E. Additions to 2016-2017 Approved Substitute Lists – Ratifications

Teaching Staff

Adam Glassic – Effective Date – October 10, 2016

Jennifer McCoog – Effective Date - September 27, 2016

Assistant Teaching Staff

Mark DeNicola – Effective Date – October 27, 2016

Kathleen Everett – Effective Date – October 27, 2016

Lourdes Gonzalez – Effective Date – October 27, 2016

Maria Kane – Effective Date – October 4, 2016

Mallory Mugnier – Effective Date – October 27, 2016

Sylvia Walton – Effective Date – October 3, 2016

Tyra Wright-Johnson – Effective Date – October 27, 2016

F. Remove from 2016-2017 Approved Substitute Lists

Teaching Staff

Janet Berry – Effective Date – October 27, 2016

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Assistant Teaching Staff

Archana Gupta – Effective Date – September 9, 2016

Gabrielle Rosin – Effective Date – May 27, 2016

G. Employment – Approvals

1. Professional Staff

- a. Angela Conser – Behavior Management Specialist
Recommended Annual Salary - \$70,595 (M+15 Step 5) prorated
Effective Date – November 28, 2016
New
- b. Amy McEachern – Long Term Substitute EI Itinerant Teacher
Recommended Annual Salary - \$48,439 (B Step 1) prorated
Effective Date – November 18, 2016
Replacement
- c. Gia Domanico-Ranson – EI Itinerant Teacher
Recommended Annual Salary - \$61,047 (M Step 2) prorated
Effective Date – November 28, 2016
New
- d. Sean Romano – Behavior Management Specialist
Recommended Annual Salary - \$59,047 (M Step 1) prorated
Effective Date – November 28, 2016
New
- e. Rebecca Shaner – Long Term Substitute EI Itinerant Teacher
Recommended Annual Salary - \$59,047 (M Step 1) prorated
Effective Date – November 28, 2016
Replacement

2. Head Start

- a. Assistant Teaching Staff
 - 1) Jenean Gaines – Head Start Assistant Teacher
Recommended Annual Salary - \$14,907 prorated
Effective Date – November 21, 2016
Replacement

H. Change of Status - Approvals

No items to consider.

I. Additions to 2016-2017 Approved Substitute Lists

No items to consider.

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J. Leave of Absence Requests

1. Professional Staff
 - Personal Leave – (Unpaid without benefits)
Brooke Mulartrick – Project Associate
Effective Date – August 24, 2016

 - Personal Leave – (FMLA – without benefits)
Jennifer Robins – Speech & Language Pathologist
Effective Date – November 18, 2016
2. Support Staff – Head Start
 - Personal Leave – (Unpaid without benefits)
Frances Rodriguez Pagan – Head Start Program Aide
Effective Date – November 9, 2016

K. Return from Leave of Absence Requests

1. Professional Staff
 - Personal Leave – (FMLA with benefits)
Kathleen Foschetti – Speech & Language Pathologist
Effective Date – October 20, 2016
2. Support Staff
 - Personal Leave – (FMLA with benefits)
Eileen Cianciulli – Vocational Evaluator
Effective Date – October 4, 2016

L. Retirements

No items to consider.

M. Resignations

1. Professional Staff
 - a. Elizabeth Davis – Teacher – Early Intervention
Effective Date – November 18, 2016
Other Employment
2. Support Staff
 - a. Michael Hohenadel – Job Coach
Effective Date – October 5, 2016
Personal
3. Head Start
 - a. Teaching Staff
 - 1) Gretchen Colombo – Head Start Teacher
Effective Date – October 21, 2016
Personal

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- 2) Gabrielle Valitski – Head Start Teacher
Effective Date – November 4, 2016
Personal
- b. Assistant Teaching Staff
 - 1) Nicole Elliott – Head Start Assistant Teacher
Effective Date – November 8, 2016
Personal
 - 2) Johnisha Johnson – Head Start Assistant Teacher
Effective Date – November 9, 2016
Other Employment
 - 3) Amanda Sutton – Head Start Assistant Teacher
Effective Date – October 26, 2016
Personal
 - 4) Ebunoluwa Olukoya – Head Start Assistant Teacher
Effective Date – November 4, 2016
Other Employment
 - 5) Belinda Wright – Head Start Assistant Teacher
Effective Date – November 21, 2016
Personal
4. Pre-K Counts
 - a. Assistant Teaching Staff
 - 1) Eileen Puleo – Pre-K Counts Assistant Teacher
Effective Date – November 7, 2016
Other Employment

N. Terminations

No items to consider.

O. Other

1. Professional Staff
 - a. Lorinda Moyer – Teacher on Special Assignment
Shall receive \$1,000 monthly stipend to take on leadership responsibilities.
 - b. Debra Visnov – Teacher – Hearing Impaired
Worked 9.5 additional hours over the summer and will receive \$715 additional compensation.
2. Temporary Support Staff
 - a. Christy Ruth – Montgomery Virtual Program Support
Recommended Hourly Rate - \$20/hour for up to 17.5 hours/week

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Effective Date – October 3, 2016
Temporary

It was moved by Williams, seconded by Scheuren, that the Intermediate Unit Board approve the Personnel Matters as listed above, IX.A.2.B.C.D.E.F.G.J.K.M.O. Motion carried; all ayes. (Attachments IX.A.2., IX.B.1.).

X. Other Matters for Consideration

A. BUSINESS SERVICES

— STAN WISLER, CFO AND DIRECTOR

GENERAL OPERATIONS

The Administration recommends acceptance of the 2015/2016 financial statements as audited by Maillie.

REVENUE

To authorize the appropriate officers to approve the Settlement Agreement and Release between the Pennsylvania Department of Human Services and the Montgomery County Intermediate Unit for the 2012-2013 Based ACCESS Program. The original Cost Settlement calculation required the MCIU to return \$667,073.76 in ACCESS Funds. This settlement agreement lowers this figure to \$83,098.85.

To authorize the appropriate officers to enter into a sub-grant agreement for implementation of Individuals with Disabilities Education Improvement Act-B (IDEA) Use of Funds Agreement between the Montgomery County Intermediate Unit and the school entities listed below. The MCIU agrees to make “pass through” payments to the district based on the IDEA guidelines for the period of July 1, 2016 through June 30, 2017 with the option to carryover funds to September 30, 2018.

- School District of Bryn Athyn
- School District of Cheltenham Township
- Methacton School District
- Pottsgrove School District
- Souderton Charter School
- Souderton Area School District

To authorize the appropriate officers to enter into a sub-grant agreement for implementation of Individuals with Disabilities Education Improvement Act 619 (IDEA) Use of Funds Agreement between the Montgomery County Intermediate Unit and the school entities listed below. The MCIU agrees to contract with these districts based on the IDEA guidelines for the period of July 1, 2016 through June 30, 2017.

- School District of Cheltenham Township
- Methacton School District
- North Penn School District

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- Perkiomen Valley School District
- Pottsgrove School District
- Souderton Area School District
- School District of Upper Dublin
- Upper Moreland School District

To authorize the appropriate officers to enter into a sub-grant agreement for implementation of Individuals with Disabilities Education Improvement Act-B (IDEA) Use of Funds Agreement between the Montgomery County Intermediate Unit and the Souderton Area School District. The MCIU agrees to make “pass through” payments to the district based on the IDEA guidelines for the period of July 1, 2016 through June 30, 2017 with the option to carryover funds to September 30, 2018.

To authorize the appropriate officers to enter into a service agreement for Medical Practitioners Review for ACCESS with the Upper Merion Area School District and the Montgomery County Intermediate Unit for the period of July 1, 2016 through June 30, 2017 in the amount of \$2,210.00 per district on an annual basis for this service.

To authorize the appropriate officers to accept the donation of a Braille Embosser from the Spring-Ford Area School District, estimated value is between \$6,000 and \$7,000.

EXPENSES

To authorize the appropriate officers to enter into an agreement between the Montgomery County Intermediate Unit and the following districts to purchase meals for the MCIU students in the schools listed below along with the amounts for the period of August 31, 2016 through June 30, 2017.

School District of Upper Dublin	Thomas Fitzwater Elementary School	\$14,670.00
Perkiomen Valley School District	Schwenksville Elementary	15,843.60

The Administration requests approval to renew the agreement between the Montgomery County Intermediate Unit and Kremmer's Café and Catering, LLC to provide food services for the Head Start Program in the amounts of \$1.50 for each breakfast and \$2.50 for each lunch inclusive of delivery to classrooms of all meals and paper products for the period of July 1, 2016 through June 30, 2017.

B. NON-PUBLIC SERVICES

— DR. KEN VOSS, DIRECTOR

REVENUE

To authorize the appropriate officers to accept Title I funds from Lower Moreland School District to operate their Title I reading and/or math programs for students in nonpublic schools in the amount of \$1,279.00 for the 2016/2017 school year.

C. PENNSYLVANIA TRAINING AND TECHNICAL ASSISTANCE NETWORK (PATTAN)

— ANN HINKSON-HERRMANN, DIRECTOR

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REVENUE

To authorize the appropriate officers to enter into an agreement between Tuscarora Intermediate Unit 11 for on-site technology support services for Early Intervention Technical Assistance consulting supporting the Low Incidence Conference in the amount of \$108,199 for the period of July 1, 2016 through June 30, 2017.

EXPENSES

To authorize the appropriate officers to enter into a contract agreement with the Montgomery Country Intermediate Unit and Gail M. Van Tatenhove to continue work on the Power AAC Professional Development Modules for SPDG-Project MAX for the period of July 1, 2016 through June 30, 2017 in the amount of \$7,500.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery Country Intermediate Unit and Therese Willkomm to present at a workshop on September 26 and 27, 2016 in the amount of \$4,995.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery Country Intermediate Unit and Temple University – College of Public Health, at the request of the Bureau of Special Education, to develop the Autism Project working with families on various dates between September 1, 2016 through June 30, 2017 in the amount of \$117,649.99.

To authorize the appropriate officers to enter into a contract agreement with the Pennsylvania Training and Technical Assistance Network and the Montgomery Country Intermediate Unit to provide stipend support for replication of Project MAX in year 3 to new teams on various dates beginning September 1, 2016 through June 30, 2017 in the amount of \$2,000.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery Country Intermediate Unit and Philadelphia HUNE, Inc., at the request of the Bureau of Special Education, to work collaboratively with trainings, curriculum and translations on various dates beginning July 1, 2016 through June 20, 2017 in the amount of \$102,000.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery Country Intermediate Unit and Boys Town National Research to present videoconference for educational interpreter initiative on December 3, 2016 and April 1, 2017 in the amount of \$2,000.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery Country Intermediate Unit and the following school entities for the SPDG-Project MAX on various dates beginning July 1, 2016 and ending June 30, 2017 in the amounts listed below:

Appalachia Intermediate Unit 8	Year 2	\$5,000.00
Arin Intermediate Unit 28	Year 3	2,000.00
Beaver Valley Intermediate Unit 27	Cohort 3 – Year 2	5,000.00
Derry Township – Hershey High School		6,500.00
Bucks County Intermediate Unit 22	Cohort 2 – Year 3	2,000.00

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Central Susquehanna Intermediate Unit 16	Cohort 3 – Year 2	5,000.00
Delaware County Intermediate Unit 25	Cohort 3 – Year 2	5,000.00
Greensburg Salem School District	Cohort 3 – Year 2	5,000.00
Hopewell Area School District	Cohort 3 – Year 2	5,000.00
Intermediate Unit 1	Cohort 2 – Year 3	7,000.00
Lincoln Intermediate Unit 12	Cohort 3 – Year 2	5,000.00
Indiana Area School District	Cohort 2 – Year 3	2,000.00
Midwestern Intermediate Unit IV	Cohort 3 – Year 2	5,000.00
Moshannon Valley School District	Cohort 2 – Year 3	2,000.00
Northwest Tri-County Intermediate Unit 5	Cohort 2 – Year 3	2,000.00
Peters Township School District	Cohort 3 – Year 2	5,000.00
Southern Fulton School District	Cohort 2 – Year 3	2,000.00
Westmoreland Intermediate Unit 7	Cohort 3 – Year 2	5,000.00

To authorize the appropriate officers to enter into a contract agreement with the Montgomery Country Intermediate Unit and the Parent Education and Advocacy Leadership Center (PEAL), year two of the project to continue to present workshops for families/parents/guardians on various dates beginning July 1, 2016 through June 30, 2017 in the amount of \$41,191.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery Country Intermediate Unit and Karen Blankenship to provide QP training and support to PaTTAN and IU facilitators for the period of November 2016 through May 2017 in the amount of \$4,000.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery Country Intermediate Unit and Maryjean Shahen to present at the 2016 Educational Interpreter weekend November 11 and 12, 2016 in the amount of \$1,445.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery Country Intermediate Unit and the American Program Bureau, Inc. to present at the PDE conference in March 2017 in the amount of \$5,000.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery Country Intermediate Unit and Dr. Steven Constantino to present at the PDE conference on March 9, 2017 in the amount of \$5,500.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery Country Intermediate Unit and Batya Elbaum to provide analysis of the 2016/2017 school age parent survey and presentation at the PDE conference 2017 in the amount of \$10,000.00.

To authorize the appropriate officers to enter into a contract agreement with the Montgomery Country Intermediate Unit and the following school entities for the SPDG-Project MAX on various dates beginning July 1, 2016 and ending June 30, 2017 in the amounts listed below:

Bangor Area School District	Cohort 2 – Year 3	\$ 2,000.00
Berks County Intermediate Unit 14		6,500.00

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Capital Area Intermediate Unit 15	Cohort 3 – Year 2	5,000.00
Central Cambria School District	Cohort 3 – Year 2	5,000.00
Central Intermediate Unit 10	Year 3	2,000.00
George W. Nebinger School		6,500.00
Grove City Area School District	Cohort 3 – Year 2	5,000.00
Lancaster-Lebanon Unit 13	Year 3	4,000.00
Northwestern School District	Cohort 2 – Year 3	2,000.00
Penn-Delco School District	Cohort 3 – Year 2	5,000.00
Pittsburgh Public Schools		18,000.00
Scranton School District	Cohort 2 – Year 3	2,000.00
Souderton Area School District	Cohort 2 – Year 3	2,000.00
Thurgood Marshall Elementary		6,500.00

To authorize the appropriate officers to enter into a contract agreement with the Montgomery Country Intermediate Unit and the following Universities to provide stipend support to Instructions of Higher Education (IHE) to provides resources and coursework for teachers utilizing Project MAX in the amounts listed below for the period of September 30, 2016 through June 30, 2017:

Millersville University	\$10,000.00
Saint Francis University	\$10,000.00
West Chester University	\$10,000.00

D. PROFESSIONAL LEARNING

— DR. DONNA GAFFNEY, DIRECTOR

REVENUE

To authorize the appropriate officers to enter into a service agreement with the Upper Merion Area School District to provide consultation, development and implementation of district K-12 literacy instruction across all content areas on various dates beginning July 27, 2016 to April 21, 2017 in the amount of \$2,400.00.

To authorize the appropriate officers to enter into a service agreement with the Perkiomen Valley School District to provide professional development for effective mathematics instruction to district administrators on October 19, 2016, January 18, 2017 and March 15, 2017 in the amount of \$1,500.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the following districts to participate in the Montgomery Virtual Program (MVP):

- School District of Springfield Township (July 1, 2016 through June 30, 2017)
- Souderton Area School District (October 11, 2016 and June 30, 2017)

To authorize the appropriate officers to enter into a service agreement with the Colonial School District to provide effective professional development for consultation, development and

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implementation of training to support elementary growth and intervention model for math and reading to district and elementary administration and elementary coaches on November 30, 2016 and March 1, 2017 in the amount of \$1,800.00.

To authorize the appropriate officers to enter into a service agreement with the Mount Saint Joseph Academy to provide professional development for differentiated instruction and formative assessment to administrators, peer mentors and staff. The training dates and amounts are listed below:

October 19, 2016	Cost covered by Title II-A
October 20, 2016	\$900.00
December 13, 2016	\$900.00
March 7, 2017	Cost covered by Title II-A
March 30, 2017	\$900.00

To authorize the appropriate officers to enter into a service agreement with St. Helena School to provide B-D-A instructional coaching cycles on six dates from October 5, 2016 through December 23, 2016 in the amount of \$3,600.00. The Office of Non-Public School Services will pay \$1,800.00 and St. Helena's will pay the balance of \$1,800.00.

To authorize the appropriate officers to enter into a service agreement with the Methacton School District to provide professional development to the high school instructional staff Making Learning Personalized with Technology on October 4, 2016 in the amount of \$900.00.

To authorize the appropriate officers to enter into a service agreement with the Methacton School District to provide professional development on shared and guided reading within balanced literacy to elementary teachers, and content literacy with informational text to secondary teachers, on October 4, 2016 in the amount of \$900.00.

To authorize the appropriate officers to enter into a service agreement with the Methacton School District for half-day grade level breakout meetings – extending and applying best practices in shared and guided Reading within the balanced literacy framework. This will be completed in three rounds: Round 1 October 25, 26, 27; Round 2 December 1, 6, 7; Round 3 January 7, 8, 9, 2017. These trainings are for Eagleville Elementary School K-4 classroom teachers, special education teachers and ESL teachers. The cost is \$2,400 per round for a total of \$7,200.00.

To authorize the appropriate officers to enter into a service agreement with the Norristown Area School District to provide professional development on learning focused instruction to high school department chairs and administrators on various dates from October 2016 to April 2017 in the amount of \$3,600.00 (six dates at \$600.00 each).

To authorize the appropriate officers to enter into a service agreement with the Hatboro-Horsham School District to provide consultation and development of elementary literacy processes to strengthen intervention and core instruction to district administration, elementary

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reading specialist, and elementary coaches for 4-half day meetings between November 2016 through May 2017 in the amount of \$2,400.00.

To authorize the appropriate officers to enter into a service agreement with the Souderton Area School District for teacher leadership/instructional coaching professional development, dates to be determined by the district in the amount of \$3,300.00.

To authorize the appropriate officers to enter into a contract agreement with the School District of Springfield Township and the Montgomery County Intermediate Unit to provide English Language (EL) professional development on various dates beginning November 23, 2016 to March 22, 2017 in the amount of \$3,150. As a member of the MCIU Title III Consortium this service is supplemented with MCIU Title III funds.

EXPENSES

To authorize the appropriate officers to enter into a general consultant agreement with Spider Learning, Inc. to provide a workshop on Open Educational Resources (OER) on December 13, 14, 15, 2016 in the amount not to exceed \$20,000, fee based on enrollment of minimum of 20 not to exceed 50.

To authorize the appropriate officers to enter into a contract agreement with Wilson Language Training Corporation to present Wilson Foundations Level K/1 workshops on October 4, 5, 10, 11, 2016 in the amount of \$8,000.00.

To authorize the appropriate officers to enter into a contract agreement with Nearpod, Inc., a mobile learning platform allowing teachers to create and share interactive presentation with their students in real time for the period of October 1, 2016 through July 1, 2020 in the amount of \$142 for one year and \$284 for three years.

To authorize the appropriate officers to enter into a general contracted consultant agreement with Capital Area Intermediate Unit #15 for consultant Tanya Morret to facilitate Gifted Boot Camp 1 on October 19, 2016 and Gifted Book Camp 2 on January 6, 2017 at no cost to the IU.

To authorize the appropriate officers to enter into a general contracted consultant agreement with Richard Kiker to provide online courses for educators on building google tools and building social media on November 1, 2016 and December 1, 2016 in the amount of \$2,700.00.

To authorize the appropriate officers to enter into a general contracted consultant agreement with TregoEd and consultant Kathryn Blackburn to facilitate workshop on collaborative decision making for school leaders on November 3, 2016, January 12, 2017 and March 2, 2017 in the amount of \$8,000.00. Due to enrollment and the popularity of this course Ms. Blackburn will also facilitate on November 4, 2016, January 13, 2017 and March 3, 2017 in the amount of \$7,500.00. Total for the six days is \$15,500.00.

To authorize the appropriate officers to enter into a general contracted consultant agreement with Megan Fritz for the writing, submission and approval of CPE courses for the 2016/2017 school year in the amount not to exceed \$9,000.00.

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To authorize the appropriate officers to enter into a general contracted consultant agreement with Megan Fritz for the facilitation of half and full day professional development workshops for the 2016/2017 school year in the amount not to exceed \$36,000.00.

To authorize the appropriate officers to enter into a contract agreement with Nathan D. Hall as an ESL program specialist course instructor on language acquisition for the period beginning October 24, 2016 and ending January 13, 2017 in the amount of \$3,000 for ten students or less and for every student over ten an additional \$100 will be added to the base rate.

To authorize the appropriate officers to enter into a contract agreement with Ashley S. McAndrew as an ESL program specialist course instructor on literacy acquisition for the period of January 30, 2017 and ending March 24, 2017 in the amount of \$3,000 for ten students or less and for every student over ten an additional \$100 will be added to the base rate.

To authorize the appropriate officers to enter into a contract agreement with Lori Jamison to present a literacy in-service for K-3 teachers on guiding readers and 4-7 teachers on small group reading instruction on November 1 and 2, 2016 in the amount of \$7,000.

To authorize the appropriate officers to enter into a contract agreement with Wilson Language Training Corporation to provide professional development workshops on the dates listed below for the amounts noted:

- | | | |
|---|---|--------------------------|
| • Wilson Advanced Strategies for
MLS Group Instruction | January 17, 18, 19, 2017
August 15, 16, 17, 2017 | \$5,900.00
\$5,900.00 |
| • Wilson Reading System
Introductory Workshop | February 14, 15, 16, 2017
August 1, 2, 3, 2017 | \$5,900.00
\$5,900.00 |

To authorize the appropriate officers to enter into a contract agreement with Richard Kiker to provide the following courses on the dates listed below for the amounts noted:

- | | | |
|--|----------------------------------|------------|
| • Google Educator - Certification
Boot Camp Level 1 | December 16 and 19, 2016 | \$5,000.00 |
| • Wikis, Blogs, Web Publishing –
online | February 1 –February 28,
2017 | \$2,700.00 |
| • Multimedia in the Classroom–
online | March 1 – March 31, 2017 | \$2,700.00 |
| • Social Media for Educators–
online | April 1 – April 30, 2017 | \$2,700.00 |
| • Building Google Tools for
Educators– online | May 1 – May 31, 2017 | \$2,700.00 |

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To authorize the appropriate officers to enter into a contract agreement with the Jorgensen Learning Center to provide the following workshops on the dates listed below for the amounts noted:

- Learning Focused Collaborative Conversations: Enhancing Instruction Practice and Student Achievement
PIL/Act 45 (2 days) February 10 and April 7, 2017 \$8,500.00
- Leading Complex Change (1 day) April 6, 2017 \$4,250.00

To authorize the appropriate officers to enter into a contract agreement with the Penn Literacy Network (PLN), University of Pennsylvania for Dr. Brian Toth and Dr. Bonnie Botel-Sheppard as consultants for PIL/Act 45 professional development on PLN1 Literacy for School Leaders preK-12 on January 20, February 24, and March 31, 2017 in the amount of \$1,850 per participant.

E. STUDENT SERVICES

— DR. LOIS ROBINSON, DIRECTOR

REVENUE

To authorize the appropriate officers to approve a Memorandum of Understanding between Bucks County Intermediate Unit and the Montgomery County Intermediate Unit to provide EI physical therapy services to a pre-school child for the period beginning August 29, 2016 through June 30, 2017 for 45 minutes a week in the amount of \$92.00 a day.

To authorize the appropriate officers to approve a Memorandum of Understanding between Bucks County Intermediate Unit and the Montgomery County Intermediate Unit to provide an EI itinerant teacher to a student for the period of September 14, 2016 through June 30, 2017 in the amount of \$186.00 an hour.

To authorize the appropriate officers to approve a Memorandum of Understanding between Chester County Intermediate and the Montgomery County Intermediate Unit to provide the following EI services in the amounts listed below for the period of the 2016/2017 school year:

Classroom Program	4 days/week 2.75 hrs. per day	\$13,589.12 year
Speech	1 (45 min. per week)	5,498.95 year
OT	1 (45 min. per week)	2,738.35 year
PT	1 (45 min. per week)	2,738.35 year
BSC	2 (120 mins. per week)	7,310.00 year
Nurse for non-covered nurse time during school year	5 days plus 19 days during summer session	3,168.00
Day rate for nurse	Additional uncovered days	\$132.00 daily rate

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EXPENSES

To authorize the appropriate officers to enter into a general consultant agreement with Jesse Rausch-Esquivel for bilingual psychological testing for the period of September 13, 2016 through June 30, 2017 in the amount of \$1,200 per evaluation with no summary and \$1,350 per evaluation with summary in Spanish.

To authorize the appropriate officers to enter into a general consultant agreement with Terri Erbacher, Ph.D. to present a 3-day training on the PREPaRE (Prevent Reaffirm Evaluate Provide and Respond Examine) crisis prevention program on November 8, 15, 29, 2016 in the amount of \$4,000.00.

To authorize the appropriate officers to enter into a general consultant agreement with Maxim Healthcare Services to provide LPN (\$43 hr.), RN (\$53 hr.) and PCA (\$19 hr.) services for school age students for the period of July 1, 2016 through June 30, 2017.

F. TECHNOLOGY SERVICES

— GAIL KENNEDY, DIRECTOR

REVENUE

To authorize the appropriate officers to enter into an addendum to the contract for the Internet Consortium with the Colonial School District and the Montgomery County Intermediate Unit for an additional 200MB of Internet services in the amount of \$7,200.00 for the period of July 18, 2016 through June 30, 2017.

To authorize the appropriate officers to enter into contract with the Upper Perkiomen School District and the Montgomery County Intermediate Unit for a Safari Montage Annual Renewal in the amount of \$3,200.00 for the period of July 1, 2016 through June 30, 2017.

To authorize the appropriate officers to enter into contract with the School District of Cheltenham Township and the Montgomery County Intermediate Unit to provide Zoom rooms in the amount of \$200 for the period of September 1, 2016 through June 30, 2017.

To authorize the appropriate officers to enter into contract with the North Penn School District and the Montgomery County Intermediate Unit to provide Zoom rooms in the amount of \$960.00 for the period of July 1, 2016 through June 30, 2017.

To authorize the appropriate officers to enter into an agreement between the School District of Jenkintown and the Montgomery County Intermediate Unit to provide support personnel to perform the district PIMS submissions for the period of September 22, 2016 through June 30, 2017 in the amount of \$3,800.00.

To authorize the appropriate officers to enter into an agreement between the Green Woods Charter School and the Montgomery County Intermediate Unit to provide 20 hour networking support block for the period of July 1, 2016 through June 30, 2017 in the amount of \$1,900.00.

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G. ADMINISTRATION

— DR. BRADLEY C. LANDIS, ASSISTANT EXECUTIVE DIRECTOR

To approve the second reading and adoption of the following policy:

POLICY #	TITLE
815	Acceptable Use of the Electronic Communications Systems and Network (Revised)

To acknowledge the first reading as well as the adoption of the following policy:

POLICY #	TITLE
823	Naloxone (New)

It was moved by Chmielewski, seconded by Williams, that the Intermediate Unit Board approve the above item under Other Matters for Consideration X.A.B.C.D.E.F.G. Motion carried; all ayes. (Attachments X.A.1., X.G.1.2.)

XI. Persons Desiring to be Heard

No one desired to speak.

XII. Adjournment

The date of the next Intermediate Unit Board Meeting:
Wednesday, January 25, 2017
6:15 p.m. – Committee-of-the-Whole Meeting
7:00 p.m. – Regular Action Meeting
Washington A Conference Room, 2 W. Lafayette Street

The Intermediate Unit Board adjourned the meeting at 8:15 p.m.