

*Official Proceedings of the
Montgomery County Intermediate Unit
Board of Directors Meeting
November 18, 2015*

The regular meeting of the Montgomery County Intermediate Unit Board of Directors was held on Wednesday, November 18, 2015, in the Montgomery County Intermediate Unit Main Office Building, 2 West Lafayette Street, Norristown, Pennsylvania. (Note that the October 28th meeting was cancelled due to a lack of a quorum.)

President Lou Polaneczky called the meeting to order at 7:44 p.m. Following the pledge of allegiance, Maura Buri, Board Secretary, called the roll. Attendance was as follows:

Intermediate Unit Board: Dr. Sherri Becker; Lynn Bigelow; Maura Buri; Joseph Chmielewski; Thomas DiBello; Dr. Kerry Drake; Bill England; Leslie Finegold; Brenda Hackett; Ken Mullen; Carolyn Murphy; Janice Pearce; Lou Polaneczky; Virginia Pollard; Rick Rabinowitz; and W. Ronald Williams.

Absent: Stephen Bochneck; Dr. David Hakes; Yuri Khalif; Holly Kisailus; Donna Scheuren; and Michele Tinsman.

Intermediate Unit: Dr. John J. George; Dr. Donna Gaffney; Ann Hinkson-Herrmann; Jack Hurd; Gail Kennedy; Dr. Lois Robinson; Valentina Viletto, Esq.; Dr. KenVoss; Stan Wisler; and Mary Dougherty.

Solicitor: Kyle Berman, Esq.

Guests: Jonathan Alessi; Ashley Bauknecht; Lynne Boro; Maria DeLuca; Sandy Edling; Rebecca Fogle; Kendall Glouner; Jon Mall; Caitlin Navarro; Esther Rineer; and Dr. Brittany Lourea-Waddell.

I. Call to Order

- A. Following the pledge of allegiance and roll call, President Polaneczky noted that there was no executive session prior to the start of the Board meeting.
- B. President Polaneczky noted the following addendums to the original agenda listed under X. Other Matters for Consideration, Item G.2. A motion is not needed for the first reading of Policy #801.
- C. President Polaneczky asked if anyone present would like to address the Board. No one desired to speak.

II. Approval of Minutes

It was moved by Williams, seconded by Buri, that the Intermediate Unit Board approve the minutes of the September 30, 2015 meeting. Motion carried; all ayes. (Attachment II.A.)

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III. Approval/Ratification of MCIU General Fund Bills
(Detailed list of bills are available)

ITEM	PAGES	AMOUNT
September 2015	1-2	\$5,168,319.18
October 2015	3-9	\$8,976,053.14
November 2015	10-11	<u>\$741,455.79</u>
TOTAL		\$14,885,828.11

IV. Combined Financial Report – September 2015

Beginning Intermediate Unit Funds		\$19,644,458.28
Other Adjustment		\$0.00
Receipts:		
Revenue Received	\$12,538,243.93	
Total Receipts		<u>\$12,538,243.93</u>
Total Receipts Plus Beginning Cash Balance		\$32,182,702.21
Less: Disbursements – September 2015 Checks		<u>(\$9,512,172.23)</u>
Ending Intermediate Unit Funds per Books		<u><u>\$22,670,529.98</u></u>

COMBINED FINANCIAL REPORT – OCTOBER 2015

Beginning Intermediate Unit Funds		\$22,670,529.98
Other Adjustment		\$0.00
Receipts:		
Revenue Received	\$4,535,093.21	
Total Receipts		<u>\$4,535,093.21</u>
Total Receipts Plus Beginning Cash Balance		\$27,205,623.19
Less: Disbursements – October 2015 Checks		<u>(\$6,450,674.51)</u>
Ending Intermediate Unit Funds per Books		<u><u>\$20,754,948.68</u></u>

CASH ANALYSIS - SEPTEMBER 2015

Money Market Accounts:		
Citizens Bank Depository	\$1,856,871.59	
Citizens Bank Food Service	\$24,093.50	
PA INVEST	\$53,907.26	
PLGIT	\$235,326.62	
PSDLAF	\$15,760,241.94	
TD Bank	<u>\$554,080.47</u>	
Total Interest Bearing Accounts		\$18,484,521.38
Disbursement in Transit		(\$2,734,649.67)
Deposit in Transit		\$0.00

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Disbursement Accounts – Outstanding Checks	(\$1,079,341.73)
Investments	\$8,000,000.00
Cash Balance Per Bank	<u>\$22,670,529.98</u>

CASH ANALYSIS - OCTOBER 2015

Money Market Accounts:

Citizens Bank Depository	\$1,856,871.59	
Citizens Bank Food Service	\$24,093.50	
PA INVEST	\$53,909.48	
PLGIT	\$235,328.72	
PSDLAF	\$10,464,049.28	
TD Bank	<u>\$535,456.20</u>	
Total Interest Bearing Accounts		\$13,169,708.77
Disbursement in Transit		\$0.00
Deposit in Transit		\$0.00
Disbursement Accounts – Outstanding Checks		(\$414,760.09)
Investments		\$8,000,000.00
Cash Balance Per Bank		<u>\$20,754,948.68</u>

V. INVESTMENT OF FUNDS – SEPTEMBER 2015

Beginning Balance	\$11,000,000.00
Purchases	\$8,000,000.00
Redemptions	(\$11,000,000.00)
Ending Balance	<u>\$8,000,000.00</u>

INVESTMENT OF FUNDS - OCTOBER 2015

Beginning Balance	\$8,000,000.00
Purchases	\$0.00
Redemptions	\$0.00
Ending Balance	<u>\$8,000,000.00</u>

Interest earned on investments is as follows:

INTEREST EARNED – SEPTEMBER 2015

Bank Account	Bank Account Interest	CD Interest
PLIGIT	\$42.72	\$0.00
TD Bank	\$69.84	\$0.00
PSDLAF	\$81.50	\$934.25

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PA Investment - Pool 1	\$2.32	\$0.00
TOTAL	\$196.38	\$934.25

INTEREST EARNED – OCTOBER 2015

Bank Account	Bank Account Interest	CD Interest
PLIGIT	\$2.10	\$0.00
TD Bank	\$68.53	\$0.00
PSDLAF	\$207.81	\$734.25
PA Investment - Pool 1	\$2.22	\$0.00
TOTAL	\$280.66	\$734.25

It was moved by Finegold, seconded by Bigelow, that the Intermediate Unit Board approve/ ratify the payment of MCIU Bills, accept the Combined Financial Reports for September and October 2015, and ratify the Investment of Funds as noted for September and October 2015. Motion carried; all ayes. (Attachment III.)

VI. Communications

MCIU Board Secretary Maura Buri noted that she attended the Montgomery County Intermediate Unit Education Foundation Fall Fundraiser on November 13, 2015. Ms. Buri encouraged all MCIU board members to attend future events and shared that the spring fundraiser is the golf outing at Cedarbrook Country Club in May 2016. Proceeds from these events help support summer camp scholarships for children with special needs throughout Montgomery County.

VII. Committee Reports

Government Relations – Tina Viletto highlighted key legislative issues as detailed in her Government Relations Report to the Board. (Attachment VII.A.)

VIII. Budgets

A. New and Proposed Budgets

No items to consider.

B. Initial Budgets

No items to consider.

C. Changes to Initial Budgets

1. Transportation Services Fee Based Budget

Office of Business Services

7/1/15 – 6/30/16

\$2,052,000

Total Proposed Revised Budget: \$11,345,180

Recommendation to increase the 2015/2016 Transportation Services Fee Based budget from \$9,293,180 to \$11,345,180, an increase of

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\$2,052,000 which reflects projected additional requests for services from districts as well as past history of actual expenditures. Account information is attached.

2. Technology Services Fee Based Budget

Office of Technology Services

7/1/15 – 6/30/16

\$ 70,000

Total Proposed Revised Budget: \$2,517,540

Recommendation to increase the 2015/2016 Office of Technology Services Fee Based budget from \$2,447,540 to \$2,517,540, an increase of \$70,000 which reflects projected additional technology services as requested from school districts.

D. Budgetary Transfers

1. Recommendation to approve 2015/2016 budget transfers as detailed on the attached. The total of the transfers is \$500,000.
2. Recommendation to approve the 2014/2015 budgetary transfers as attached. These budget transfers are necessary to make year-end adjustments. The total of the transfers is \$5,253,740.

IX. Personnel Matters

— JACK HURD, DIRECTOR

A. General

1. To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the following districts for the purpose of fingerprinting services at the rate of \$200/day:

District	Number of Days
Cardinal O'Hara High School	1
Lane Montessori School	1
School District of Upper Dublin	4
Torah Academy	1
Borough of Pottstown	1
Ear, Nose & Throat Associates	1
Monsignor Bonner & Archbishop Prendergast High School	1
Montgomery County Community College	3
PA School for the Deaf	1
St. Charles Seminary	1

2. To authorize the appropriate officers to enter into a contract agreement between the Montgomery County Intermediate Unit and the following districts for the purpose of temporary staffing services at the rate of \$500/day:

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District

School District of Upper Dublin
Lower Merion School District

3. To approve Jennifer Robins as a Volunteer Induction Professional (VIP) for Megan Bertele at the rate of \$700 for the one year induction process.

B. Conference Requests

1. Professional Staff
 - a. To approve one (1) out of state conference request.

C. Employment – Ratifications

1. Administrative Staff
 - a. Lynne Boro - Supervisor of Financial Services
Recommended Annual Salary - \$80,000 prorated
Effective Date - November 2, 2015
Replacement
2. Professional Staff
 - a. Megan Bertele – Long Term Substitute Speech & Language Pathologist
Recommended Annual Salary – \$59,047 (M Step 1) prorated
Effective Date – November 16, 2015
Long Term Substitute
3. Support Staff
 - a. Annette Bauerlein – Secretary
Recommended Annual Salary – \$43,000 (SS2) prorated
Effective Date – November 9, 2015
Replacement
 - b. Rosemary Ruiz – Early Learning Receptionist
Recommended Annual Salary - \$38,000 (SS4) prorated
Effective Date – October 26, 2015
Additional Staff
4. Head Start
 - a. Teaching Staff
 - 1) Luz Moreno – Teacher
Recommended Annual Salary - \$24,250 prorated
Effective Date – October 28, 2015
Replacement

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- 2) Shanon Rocco – Teacher
Recommended Annual Salary - \$24,250 prorated
Effective Date – October 26, 2015
Replacement
 - 3) Leslie Sayer – Floater Teacher
Recommended Annual Salary - \$24,250 prorated
Effective Date – October 12, 2015
Additional Staff
 - 4) Danielle Stehman – Teacher
Recommended Annual Salary - \$24,250 prorated
Effective Date – October 12, 2015
Replacement
- b. Family Engagement Workers
- 1) Haisan Lao – Family Engagement Worker
Recommended Annual Salary - \$20,188 prorated
Effective Date – November 9, 2015
Replacement
 - 2) Graciela Marateo – Family Engagement Worker
Recommended Annual Salary - \$20,188 prorated
Effective Date – November 16, 2015
Long Term Substitute
- c. Assistant Teaching Staff
- 1) Jeanna Moody – Assistant Teacher
Recommended Annual Salary - \$14,322 prorated
Effective Date – October 9, 2015
Replacement
- d. Program Aides
- 1) Shahadah Morris – Program Aide
Recommended Annual Salary - \$5,443 prorated
Effective Date – October 13, 2015
Replacement
 - 2) Sandra Sanchez – Program Aide
Recommended Annual Salary – \$5,443 prorated
Effective Date – October 26, 2015
Additional Staff

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D. Change of Status – Ratifications

1. Administrative
 - a. Tara Kelly - Program Administrator, Early Learning
Change Recommended Annual Salary from \$80,000 (A5) to \$100,000 (A4) prorated
Effective Date – November 2, 2015
 - b. Melanie Lewin - Program Administrator, Early Learning
Change Recommended Annual Salary from \$95,000 (A5) to \$100,000 (A4) prorated
Effective Date – November 2, 2015
 - c. Brittany Lourea -Waddell
Change from Program Administrator, Student Services to Assistant Director, Student Services
Change Recommended Annual Salary from \$136,643 to \$139,000 prorated
Effective Date – November 2, 2015
2. Professional Staff
 - a. Kristen Eagle – EI Case Manager/Evaluator
Change Recommended Annual Salary from \$72,595 (M + 15 Step 6) to \$75,780 (M+30 Step 6)
Effective Date – September 1, 2015

E. Additions to 2015-2016 Approved Substitute Lists – Ratifications

Professional Staff

Sally Bishop
Roseann Murphy

Assistant Teacher

Theresa Confer

Support Staff

Dorothy Arocho
Marybeth Gutches
Cristie Underwood

F. Remove from 2015-2016 Approved Substitute Lists

No items to consider.

G. Employment – Approvals

1. Professional Staff
 - a. Brooke Mulartrick – Project Associate
Recommended Annual Salary – \$73,780 (M+30 Step 5) prorated
Effective Date – To be determined
Replacement

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2. Head Start
 - a. Teaching Staff
 - 1) Megan Smith – Teacher
Recommended Annual Salary - \$24,250 prorated
Effective Date – November 23, 2015
Replacement
 - b. Support Staff
 - 1) Marion Wright – Administrative Assistant
Recommended Annual Salary - \$22,668 prorated
Effective Date – To be determined
Additional Staff
 - c. Program Aides
 - 1) Zuleyka Asencio – Program Aide
Recommended Annual Salary - \$5,443 prorated
Additional Staff
 - 2) Audrey Butler – Program Aide
Recommended Annual Salary – \$5,443 prorated
Effective Date – To be determined
Additional Staff

H. Change of Status - Approvals

No items to consider.

I. Leave of Absence Requests

1. Professional Staff
Personal Leave (unpaid – with benefits FMLA)
 - a. Christine Lloyd – Teacher - MDS
Effective Date – August 24, 2015
2. Head Start – Support Staff
Personal Leave (unpaid – without benefits)
 - a. Bianca Brown – Family Engagement Worker
Effective Date – December 18, 2015

J. Return from Leave of Absence Requests

No items to consider.

K. Retirements

No items to consider.

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L. Resignations

1. Professional Staff
 - a. Kristen Dunlap – Instructional Technology Coach
Effective Date – October 2, 2015
Personal
 - b. Simcha Noznisky – Teacher
Effective Date – August 12, 2015
Personal
2. Head Start
 - a. Teaching Staff
 - 1) Jannie Khan – Teacher
Effective Date – October 5, 2015
Other Employment
 - 2) Shannon Rocco – Teacher
Effective Date – October 26, 2015
Personal
 - b. Assistant Teaching Staff
 - 1) Ayesha Knight – Assistant Teacher
Effective Date – October 5, 2015
Personal
 - 2) Jasmine Newman – Assistant Teacher
Effective Date – October 8, 2015
Personal
 - c. Family Engagement Workers
 - 1) Samantha Fox – Family Engagement Worker
Effective Date – October 16, 2015
Other Employment

M. Terminations

No items to consider.

N. Other

No items to consider.

X. Other Matters for Consideration

A. BUSINESS SERVICES

— STAN WISLER, CFO AND DIRECTOR

To authorize the appropriate officers to enter into a sub-grant agreement for implementation of Individuals with Disabilities Education Improvement Act-B (IDEA) Use of Funds Agreement between the Montgomery County Intermediate Unit and the districts listed below. The MCIU agrees to make "pass-through" payments to the districts based on the IDEA guidelines for the period of July 1, 2015 through June 30, 2016 with the option to carryover funds to September 2017:

- Bryn Athyn School District
- Pottstown School District
- School District of Upper Dublin

To authorize the appropriate officers to enter into a sub-grant agreement for implementation of Individuals with Disabilities Education Improvement Act 619 (IDEA) Use of Funds Agreement between the Montgomery County Intermediate Unit and the districts listed below. The MCIU agrees to make "pass-through" payments to the districts based on the IDEA guidelines for the period of July 1, 2015 through June 30, 2016:

- School District of Upper Dublin
- Upper Moreland School District

The Administration requests approval to enter into a lease agreement between the Montgomery County Intermediate Unit and the Abington School District for the purpose of operating two Head Start classrooms for the term of September 1, 2015 to June 30, 2016 in the amount of \$9,285.00.

To authorize the appropriate officers to enter into a Memorandum of Understanding between the Montgomery County Intermediate Unit and the Family Services of Montgomery County to sponsor a Foster Grandparent Program for the Montgomery County Intermediate Unit Head Start program for the term of September 1, 2015 through August 31, 2018.

To authorize the appropriate officers to enter into Memorandum of Understanding between the Montgomery County Intermediate Unit and the Reading Families Program Collaboration RSVP to promote reading and school readiness for the children of the Montgomery County Intermediate Unit Head Start program for the term of September 1, 2015 through June 30, 2016.

The Administration recommends acceptance of the 2014/2015 financial statements as audited by Maillie.

To authorize the appropriate officers to declare the attached list of equipment attached surplus/obsolete. MCIU will attempt to e-Bay those items that are saleable, use some of the items for parts and dispose of those items that cannot be sold or used for parts.

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B. NON-PUBLIC SERVICES

— DR. KEN VOSS, DIRECTOR

To authorize the appropriate officers to accept Title I funds from Lower Merion School District to operate their Title I reading and/or math programs for students in nonpublic schools for the 2015-16 school year in the amount of \$438.00.

C. PENNSYLVANIA TRAINING AND TECHNICAL ASSISTANCE NETWORK (PATTAN)

— ANN HINKSON-HERRMANN, DIRECTOR

To authorize the appropriate officers to enter into a 10 year lease agreement, subject to the review and final approval of the solicitor and administration, between Montgomery County Intermediate Unit and 333 Technology Drive Associates, LLC, c/o Pennmark Management Company, Inc. for the facility located at 333 Technology Drive in Malvern to house PATTAN operations. The first year base lease rate is \$9.20 per square foot for a 40,000 square foot building. The cost of the lease and corresponding facility expenses will be borne by the annual PATTAN budget which is funded through the Commonwealth.

To authorize the appropriate officers to enter into a contract between the Montgomery County Intermediate Unit and the following entities to provide support and guidance for the continuation of development and implementation of Project MAX project on various dates beginning July 1, 2015 through June 30, 2016 in the amount of:

• Central Susquehanna Intermediate Unit	\$ 2,000.00
• Lancaster School District	5,000.00
• Lincoln Intermediate Unit 12	12,000.00
• Pennridge School District	5,000.00
• LW Educational Consultants	7,050.00
• Penn-Delco School District	6,500.00

To authorize the appropriate officers to enter into a contract between the Montgomery County Intermediate Unit and Brenda Eagan Brown of the Brain Injury Association of Pennsylvania to present on various dates from July 1, 2015 through June 30, 2016 in the amount of \$80,000.00.

To authorize the appropriate officers to enter into a contract between the Montgomery County Intermediate Unit and Marlene Schechter to present at the “2015 Educational Interpreter Weekend with the Expert” from November 14-15, 2015 in the amount of \$1,516.30.

To authorize the appropriate officers to enter into a contract between the Montgomery County Intermediate Unit and the Arin Intermediate Unit 28 to provide support for the continuation of development and implementation of Project Max in year 2 on various dates from July 1, 2015 through June 30, 2016 in the amount of \$5,000.00.

To authorize the appropriate officers to enter into a contract between the Montgomery County Intermediate Unit and the presenters listed below to provide support for data submission for

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D. PROFESSIONAL LEARNING

— DR. DONNA GAFFNEY, DIRECTOR

To authorize the appropriate officers to approve professional development training agreements between the Montgomery County Intermediate Unit and the Methacton School District for the following amounts and dates listed:

Assessment Project at the Eagleville Elementary School September 28-29, 2015	\$1,800.00
Instructional Leadership Support: Elementary Literacy July 29, 2015 to April 7, 2016	\$1,800.00
Growth Mindset, Formative Assessment and Literacy in Content Area October 14, 2015	\$1,800.00
Arcola Middle School staff for the Assessment Literacy Series Training April 2015 through February 2016	\$5,850.00
Methacton High School staff involved with the GIEP Writing September 22, 2015	\$600.00

To authorize the appropriate officers to approve a professional development training agreement between the Montgomery County Intermediate Unit and the Lower Moreland Township School District for two 3-hour sessions on using Schoology with students on October 2, 2015 in the amount of \$900.00.

To authorize the appropriate officers to approve a professional development training agreement between the Montgomery County Intermediate Unit and the North Penn School District for CORE Literary Essentials on various dates from November 2015 to April 2016 in the amount of \$3,000.00.

To authorize the appropriate officers to approve a professional development training agreement between the Montgomery County Intermediate Unit and the Upper Perkiomen School District for Consultation, Development and Implementation: District Elementary ELA Balanced Literacy Framework from July 2015 to March 2016 at no cost to the district.

To authorize the appropriate officers to enter into service agreements between the Montgomery County Intermediate Unit and Pottsgrove School District and Upper Perkiomen School District for the Montgomery Virtual Program (MVP) for the term of September 2015 to June 30, 2016.

To authorize the appropriate officers to approve the professional development training agreement between the Montgomery County Intermediate Unit and Gwynedd Mercy Academy High School for a STEM Presentation to their Board of Directors and teaching staff on November 18, 2015 in the amount of \$900.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and Vanessa Prince to fulfill the contractual Hybrid Learning services with Spring-Ford School District from October 5, 2015 through June 30, 2016 in the amount of \$31,500.00.

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To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and Richard Kiker to present Google Educator certification boot camp to educators on December 1 and December 2, 2015 in the amount of \$5,000.00.

To authorize the appropriate officers to enter into service agreement between the Montgomery County Intermediate Unit and the Wissahickon School District for consultation and development for district administrators, and elementary reading specialist and literacy coaches on November 23, 2015 and four other dates yet to be determined at no cost to the district.

To authorize the appropriate officers to enter into service agreement between the Montgomery County Intermediate Unit and the Spring-Ford Area School District for Literacy Professional Development for 7th and 8th grade Reading and English teachers on November 24, 2015 in the amount of \$600.00.

To authorize the appropriate officers to enter into service agreement between the Montgomery County Intermediate Unit and Agolino Educational Services, Inc. for the course on classroom based interventions for students with emotional and behavioral disorders on various dates from November 1, 2015 through February 1, 2016 in the amount of \$2,700.00.

To authorize the appropriate officers to enter into service agreement between the Montgomery County Intermediate Unit and the School District of Upper Dublin to provide Train the Trainer (TtT) Model for the dates of August 2015 through June 2016 at no cost to the district.

To authorize the appropriate officers to enter into service agreement between the Montgomery County Intermediate Unit and the Lower Moreland Township School District to provide training to teachers on Google Drive/Docs and Google Classroom on November 30, 2015 in the amount of \$900.00.

To authorize the appropriate officers to enter into service agreement between the Montgomery County Intermediate Unit and the School District of Springfield Township for Instructional Coaching to High School-Co-teaching Teams for the dates of services from November 2, 2015 through January 29, 2016 in the amount of \$7,500.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the following districts to participate in The Virtual High School (VHS) for consortium for the 2015/2016 school year in the amounts listed:

- Perkiomen Valley School District \$5,400.00
- Hatboro-Horsham School District 9,200.00

To authorize the appropriate officers to enter into a contract with Lisa Bruder of Houghton Mifflin Harcourt to present on November 6, 2015 to district literacy leaders at no cost to MCIU.

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E. STUDENT SERVICES

— DR. LOIS ROBINSON, DIRECTOR

To authorize the appropriate officers to enter into a consultant contract for early intervention provider services between the Montgomery County Intermediate Unit and Yellow Brick Road, Inc. for the period of July 1, 2015 through June 30, 2016 in the amounts of: Speech/OP/PT \$70 hr.; COTA \$60 hr.; SLP/OT/PT for Age of Beginner \$85 hr.; Group rate SLP/OP/PT \$70 per grouped student.

To authorize the appropriate officers to enter into a consultant contract between the Montgomery County Intermediate Unit and Amanda Hestness, registered dietician, for services to the Head Start program from September 21, 2015 through June 30, 2016 in the amount of \$2,100.00.

To authorize the appropriate officers to enter into a subcontract agreement between the Montgomery County Intermediate Unit and the Eastern Center for Arts and Technology for Vocational Evaluation Services, under the Carl D. Perkins, Vocational and Technical Education Act of 1998, P.L. 105-332, in the amount of \$65,000.00 for the period of September 8, 2015 through June 30, 2016.

F. TECHNOLOGY SERVICES

— GAIL KENNEDY, DIRECTOR

To authorize the appropriate officers to enter into a contract between the Montgomery County Intermediate Unit and the Souderton Area School District for provision of temporary workers from September 28, 2015 to October 30, 2015 for four days a week at seven hours a day and from November 6, 2015 to June 30, 2016 for six days a week at seven hours a day. The fees are both paid at \$65.00 an hour for a total of \$455.00 a day.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the Green Wood Charter School for a 20 hour networking support block for the term of July 1, 2015 through June 30, 2016 in the amount of \$1,900.00.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the School District of Jenkintown for a 20 hour PowerSchool support block beginning September 2, 2015 in the amount of \$1,900.00.

To authorize the appropriate officers to enter into service agreements between the Montgomery County Intermediate Unit and the Colonial School District for 40 Hour PowerSchool End User support and customizations/development in the amount of \$3,750.00 and an additional 40 Hour PowerSchool End User agreement in the amount of \$3,750.00.

To authorize the appropriate officers to enter into an addendum to the service agreement between the Montgomery County Intermediate Unit and Ancillae-Assumpta Academy to increase their bandwidth capacity from 150 MB to 200 MB in the amount of \$1,350.00 effective October 5, 2015 through June 30, 2016.

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To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and ePlus Technology for a consulting services contract in the amount not to exceed \$2,500.00 for the period of October 15, 2015 to October 14, 2016.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the Perkiomen Valley School District to provide Pennsylvania Information Management System (PIMS) on-site support services one day per week in the amount of \$455.00 per day, not to exceed \$20,000.00 for the period of October 2, 2015 through June 30, 2016.

To authorize the appropriate officers to enter into a service agreement between the Montgomery County Intermediate Unit and the Perkiomen Valley School District to provide technology consulting services at the rate of \$125.00 per hour, not to exceed \$10,000.00 for the period of September 15, 2015 through June 30, 2016.

To authorize the appropriate officers to approve a service agreement between the Montgomery County Intermediate Unit and the Evangelical Seminary for the Discounted Moodle Basic Service for the period of June 4, 2015 through June 30, 2016 in the amount of \$2,250.00.

To authorize the appropriate officers to approve a service agreement between the Montgomery County Intermediate Unit and the Spring-Ford Area School District for a Single Sign-On Application for the period of July 1, 2015 through June 30, 2016 in the amount of \$6,450.00.

It was moved by Chmielewski, seconded by Finegold, that the Intermediate Unit Board approve/ratify the changes to initial budgets, budgetary transfers as noted above under VIII.C.D.; the General Personnel Matters as noted above under IX.A.B.C.D.E.G.I.L.; and Other Matters for Consideration X.A.B.C.D.E.F. as noted above. Motion carried; all ayes. (Attachment VIII.C.1; VIII.D1.; VIII.D.2.; IX.B.1.a.; X.A.6.; and X.A.7.)

G. ADMINISTRATION

— DR. BRADLEY C. LANDIS, ASSISTANT EXECUTIVE DIRECTOR

To approve the second reading and adoption of the following policies:

POLICY #	TITLE
333	Professional Development (Revised)
346	Workers' Compensation Insurance (New)
347	Workers' Compensation Transitional Return to Work Program (New)
602	Budget Planning (Revised)

First reading of the following policies:

POLICY #	TITLE
801	Public Records (New)

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It was moved by Williams, seconded by Chmielewski, that the Intermediate Unit Board approve/ratify the above item under Other Matters for Consideration X.G.1. Motion carried; all ayes. (Attachments X.G.1. and X.G.2.)

XI. Persons Desiring to be Heard

No one desired to speak.

XII. Adjournment

The date of the next Intermediate Unit Board Meeting:

Wednesday, January 27, 2016

6:15 p.m. – Committee-of-the-Whole Meeting

7:00 p.m. – Regular Action Meeting

Washington A Conference Room, 2 W. Lafayette Street

The Intermediate Unit Board adjourned the meeting at 8:26 p.m.