

MONTGOMERY COUNTY INTERMEDIATE UNIT BOARD MINUTES

1. Call to Order

President Mark Lieberson called the meeting to order at 8:13 p.m. on June 27, 2012.

2. Pledge of Allegiance

3. Roll Call

Marc Lieberson, President, Cheltenham	Present
Burunda Prince-Jones, Vice President, Wissahickon	Present
Jeannette Maitin, Secretary, Abington	Present
Louis Polaneczky, Treasurer, Hatboro-Horsham	Present
Randy Bennett, Perkiomen Valley	Absent
Maura Buri, Upper Merion Area	Present
Joseph Chmielewski, Upper Dublin	Present
Thomas DiBello, Spring-Ford Area	Present
Dr. David Hakes, Upper Moreland	Present
Robert H. Hartman, Jr., Pottstown	Present
Matthew Holliday, Souderton Area	Absent
Howard Jones, Methacton	Absent
Yuri Khalif, Lower Moreland Township	Absent
Holly Kisailus, Springfield Township	Present
Julie Knudsen, Colonial	Absent
Nancy J. Landes, Pottsgrove	Present
Ted Miller, Jenkintown	Absent
Carolyn Murphy, North Penn	Present
Janice Pearce, Norristown Area	Present
Thayer Pendleton, Bryn Athyn	Absent
Virginia Pollard, Lower Merion	Present
William Scott, Upper Perkiomen	Absent

Others

Dr. Jerry W. Shiveley, Executive Director/CEO	Present
Jeffrey Sultanik, Solicitor	Present

4. Approval of Minutes of May 23, 2012

Motion: It was moved by Mr. DiBello and seconded by Mr. Hartman that the Intermediate Unit Board approve the minutes of the May 23, 2012 board meeting.

Motion passed unanimously.

5. Public Comments on Agenda Items

Mr. Lieberson asked if there were any public comments regarding agenda items. Since there were none, the board proceeded with the agenda.

6. Approval of Bills as Included in the Treasurer's Report

Mr. Polaneczky presented the May Treasurer's Report to the Board. The cash balance as of May 31, 2012 was \$36,479,850.31.

Motion: It was moved by Mrs. Maitin and seconded by Mr. Chmielewski that the Intermediate Unit Board approve the May Treasurer's Report and the payment of bills.

Motion passed unanimously.

7. Human Resources Report

Motion: It was moved by Mrs. Maitin and seconded by Dr. Hakes that the Intermediate Unit Board approve the personnel recommendations listed as Item 2.

Motion passed unanimously.

8. Report of Judge of Elections on Intermediate Unit Board Member Election – Mr. Sultanik

The ballots for election of the members of the Board of Directors of the Intermediate Unit were opened and tallied on June 22, 2012. There were fifteen positions to be filled for these positions. Based upon the ballots received and tallied, and in accordance with the law, the candidates were duly elected. They will assume their terms effective July 1, 2012. The weighted vote results were as follows:

<u>Name of Candidate</u>	<u>School District</u>	<u>Term</u>	<u>Weighted Vote</u>
1. Julie Knudsen	Colonial	3 Years	215
2. Howard Jones	Methacton	3 Years	201
3. Joseph Chmielewski	Upper Dublin	3 Years	222
4. Kenneth L. Mullen	Jenkintown	3 Years	222
5. Carolyn Murphy	North Penn	3 Years	220
6. Thomas DiBello	Spring-Ford Area	3 Years	212
7. Virginia Pollard	Lower Merion	3 Years	218
8. Randy Bennett	Perkiomen Valley	3 Years	212
9. William Scott	Upper Perkiomen	3 Years	197

10. Yuri Khalif	Lower Moreland Twp.	3 Years	210
11. Nancy Landes	Pottsgrove	3 Years	210
12. Burunda Prince-Jones	Wissahickon	3 Years	225
13. Maura Buri	Upper Merion Area	2 Years	207
14. Matthew Holliday	Souderton Area	1 Year	231
15. Holly Kisailus	Springfield Township	1 Year	207

9. Election of 2012/2013 Intermediate Unit Board Officers

Mr. Chmielewski introduced the slate of officers as recommended by the Nominating Committee.

Motion: It was moved by Mrs. Pollard and seconded by Dr. Hakes that the nominated slate listed below be the elected slate for the Intermediate Unit Board officers for the 2012-2013 school year:

President	Burunda Prince-Jones
Vice President	Louis A. Polaneczky
Secretary	Jeannette Maitin
Treasurer	Robert H. Hartman, Jr.

A Role Call Vote was taken and the Motion passed unanimously.

10. Reports of Staff

a. Dr. Lois Robinson

Dr. Robinson reported on the progress of the redesign of the Anderson School which is intended to provide a more inviting environment. Dr. Robinson also reported that the projected enrollment for 2012-13 is 24 students for the Anderson School and 15 students for ExplorationsPHP.

Dr. Robinson also thanked the Norristown Area School District for hosting the Transition to Adult Life Agency Night that was organized by the Montgomery County Intermediate Unit and saw over 200 students, family members and educational personnel in attendance.

b. Mr. Stan Wisler

Mr. Wisler read and asked for approval of the following Actions Items, Project Continuations and Project Applications for Management Services, Nonpublic School Services, PaTTAN, and Special Education

MANAGEMENT SERVICES

1. Recommendation to approve the MCIU Insurance Coverage for 2012-2013.

The Administration recommends that we place our 2012-2013 insurance coverage's through HRH-Willis Associates.

As recommended and approved in 1994, we will continue our workers compensation coverage through the School District Insurance Consortium (SDIC), which the Intermediate Unit joined on July 1, 1994.

2. Recommendation to Transfer Funds

The Administration recommends that authorization be granted to transfer \$1,200,000 from the General Fund to the Capital Project Fund. These funds will be designated and used for major maintenance, renovation and/or building acquisition costs.

3. Recommendation to Transfer Funds to the Pennsylvania Other Post Employment Benefits (PA OPEB) Trust

The Administration recommends that authorization be granted to contribute funds to the Pennsylvania Other Post Employment Benefits Trust (PA OPEB Trust) in accordance with GASB 45, and sign the necessary resolution.

4. Recommendation to approve Depositories for 2012-2013

The Administration is recommending approval of the following depositories for fiscal year 2012-2013:

- Citizens Bank
- Commonwealth of Pennsylvania Treasury – Invest Program (PA Invest)
- Continental Bank
- First Niagara Bank
- PayPal
- Pennsylvania Local Government Investment Trust (PLGIT)
- Pennsylvania School District Liquid Asset Fund (PSDLAF)
- PNC
- Sovereign Bank
- TD Bank
- US Bank
- Wells Fargo

5. Recommendation to approve the Budget Transfer Process for 2011-2012

The Administration recommends approval to process the appropriate budget transfers necessary to close out the 2011-2012 fiscal year operations. A listing of all transfers made will be presented to the Board for ratification at the August 22, 2012 board meeting.

6. Recommendation to Accept the 2012-2013 Football Equipment Reconditioning Request for Service Proposal

The Administration recommends acceptance of the Football Equipment Reconditioning Request for Service proposal. The acceptance of these prices allows the school districts to award their respective service contracts to the firm that best meets the needs of their programs.

7. Recommendation to Approve the Montgomery County School Entities Fuel Bid

The Administration recommends approval of the Montgomery County School Entities fuel bid for July 1, 2012 to June 30, 2013. Previous Board action was May 23, 2011.

8. Recommendation to Approve the Trash Bid for School Years 2012-2013 to 2014-2015

Approval of the 2012-2013 to 2014-2015 trash bid is recommended. Previous Board action was May 27, 2009.

NONPUBLIC SCHOOL SERVICES

1. Recommendation to Approve the Revision of the Title II (Part A) Program Funds

The Administration recommends approval to submit a carryover/revision of Title II (Part A) Improving Teacher Quality Program funds in the amount of \$40,000 for the period of July 1, 2012 through September 30, 2013. Previous board action was June 22, 2011.

2. Recommendation for Approval for Continuation of Title I Neglected Program Funds

The Administration recommends approval to submit a continuation and acceptance of Title I Neglected Program funds for the Springfield School District (Carson Valley School – \$95,921) and for the Upper Dublin School District (Holy Family Villa – St. Mary Villa - \$73,648) for the period July 1, 2012 through September 30, 2013. Previous Board action was June 22, 2011.

3. Recommendation for Approval for the Continuation of Title I Delinquent Program Funds

The Administration recommends approval to submit a continuation and acceptance of Title I Delinquent Program Funds for the Souderton Area School District (New Life Youth and Family Services in the amount of \$77,629) for the period July 1, 2012 through September 30, 2013. Previous Board action was April 25, 2012.

4. Recommendation to Approve the Revision of the Title II (Part A) Program Funds

The Administration recommends approval to submit a carryover/revision of Title II (Part A) Improving Teacher Quality Program funds in the amount of \$134,492 for the period of July 1, 2012 through September 30, 2013. Previous Board action was June 22, 2011.

PaTTAN

1. Recommendation to accept Continuation of Projects - Pennsylvania Department of Education/Bureau of Special Education and Pennsylvania Training and Technical Assistance Network (PaTTAN)

The Administration requests approval to accept a grant award from Pennsylvania Department of Education/Bureau of Special Education for the King of Prussia office of the Pennsylvania Training and Technical Assistance Network, funded under P.L. 108-446 in the amount of \$6,673,279 for the period of July 1, 2012– June 30, 2013. Previous Board action was June 22, 2011.

2. Recommendation to accept Continuation of Projects – Tuscarora Intermediate Unit 11 for the Early Intervention Project

The Administration requests approval to accept a grant award subcontracted from Tuscarora Intermediate Unit 11 for the Early Intervention Project funded under P.L. 108-446 for the King of Prussia Office of the Pennsylvania Training and Technical Assistance Network in the amount of \$97,535 for the period July 1, 2012 – June 30, 2013 Previous Board action was June 22, 2011.

SPECIAL EDUCATION DIVISION

1. Recommendation for Approval of IDEA Federal Early Intervention Project Application

The Administration requests approval of the application to be submitted to the Pennsylvania Department of Education/Bureau of Special Education, for the P.L. 108-446/IDEIA Federal Early Intervention Project (Section 619), in the amount of \$461,808, for the period July 1, 2012 to June 30, 2013. Previous Board Action was June 22, 2011.

2. Recommendation for Approval of an IDEA Regular Project Application

The Administration requests approval of the application to be submitted to the Pennsylvania Department of Education/Bureau of Special Education, for the P.L. 108-446/IDEIA Regular Project, in the amount of \$21,158,382, for the period July 1, 2012 to June 30, 2013. Previous Board Action was February 22, 2012.

3. Recommendation for Approval to Submit Application for Early Intervention Program

The Administration requests approval to submit an application to the Pennsylvania Department of Education/Bureau of Special Education, for the P.L. 108-446/IDEIA Regular Project, in the amount of \$1,529,822 for Early Intervention purposes, for the period July 1, 2012 to June 30, 2013. Previous Board Action was March 28, 2012.

4. Recommendation for Approval of Application and MAWA Agreement

The Administration requests approval to submit the application and MAWA agreement to the Pennsylvania Department of Education/Bureau of Special Education for the State Early Intervention Project, in the allocation amount of \$14,898,328, for the period of July 1, 2012 to June 30, 2013. Previous Board Action was October 26, 2011.

Motion: It was moved by Mr. Polaneczky and seconded by Mrs. Maitin that the Intermediate Unit approve all of the Action Items, Project Continuations and Project Applications as listed above.

Motion passed unanimously.

c. Ms. Valentina G. Viletto, Esq.

Ms. Viletto brought attention to the Legislative Update that was handed out at tonight's meeting with the latest actions that occurred within the past week, noting that the state budget maintains the \$27.65 billion budget initially considered by the Senate. The budget sets basic education funding at \$5.40 billion. The \$100 million accountability block grant has been restored and Special Education continues to be level funded at \$1.02 billion. A list of the bills related to education that were approved were identified by Ms. Viletto

d. Mrs. Gail Kennedy

Mrs. Kennedy reported that a grant has been submitted to PDE to fund the Hybrid Learning Initiative being piloted by the Anderson School (\$61,036), Pottsgrove School District (\$100,000) and Spring-Ford Area School District (\$95,960). Funding would cover the cost of professional development, evaluation fees, and the hybrid learning software license fees.

e. Ms. Kendall Glouner

Ms. Glouner reported that the Advanced Placement Summer Institutes are in session with seventy-seven participants from within the county and out-of state. The culminating events of the Teaching American History grant are also currently in session. This 5-day event is part of a three-year professional development project

designed to improve instruction by Montgomery County teachers related to traditional American History.

f. Dr. Ken Voss

Dr. Voss reported that the Nonpublic School Services division teachers finished their school year with the completion of the summer camps this week. Dr. Voss also reported that 1700 students are being affected by the closing of twelve archdiocesan schools. The NPSS staff will work closely with the seven newly created regional schools to provide stability.

g. Dr. Janet Sloand

Dr. Sloand said that her report remains as submitted and noted that PaTTAN would be the spotlighted division at tonight's Board meeting.

h. Mrs. Kristen Rawlings

Mrs. Rawlings reported that the Communications Division is developing short videos to promote the good work that the Montgomery County Intermediate Unit is doing through its various events and services. Current videos highlight the Anderson School commencement and the NPSS summer camps, and can be accessed through the MCIU homepage, Facebook and Twitter sites.

11. Spotlight on an MCIU Division – PaTTAN – Dr. Janet Sloand

Dr. Sloand provided an overview of the Pennsylvania Training and Technical Assistance Network (PaTTAN) through a PowerPoint presentation. Among the highlights was information presented on the staff's expertise in providing professional development, the annual PDE conference, summer institutes, webinars and on-site training assistance.

12. Report of the Solicitor

Mr. Sultanik had no report.

13. Report of the Executive Director

Dr. Shiveley brought attention to the document entitled, "*What Am I Most Proud of This Year?*" handed out at tonight's meeting. Dr. Shiveley informed the Board that at a recent monthly Administrators meeting that question was posed and that the responses show the quality of work that is being done by the MCIU staff.

Dr. Shiveley brought attention to the letter in the meeting packet from Mr. Ron Tomalis, Secretary of Education, informing the Montgomery County Intermediate Unit that the Audit Report for fiscal years 2009 and 2010 did not contain any findings or observations. Dr. Shiveley thanked Stan Wisler and his staff for the fine job they do.

Dr. Shiveley thanked Marc Lieberson for his outstanding leadership and support in his role as President of the MCIU Board of Directors for the past 2 ½ years.

14. Report of Board Committees

There were no committee reports.

15. Old Business

There was no old business.

16. New Business

President Lieberson reminded the Board members that the AESA Annual Conference is scheduled for November 28-December 1, 2012 in Tampa, Florida and that there are openings for two or three Board members to attend. Having attended this conference of educational service agencies in the past, Mr. Lieberson stated that it gives a wonderful appreciation of what educational service agencies/intermediate units are doing. He asked that anyone who is interested in attending should contact Dr. Shiveley and let him know.

Dr. Shiveley reiterated that two or three spots are set aside for Board members to attend and asked that anyone who is interested in attending this conference should contact him. He also reported that both Gail Kennedy and Stan Wisler made presentations at the AESA Conference last year.

Ms. Prince-Jones commented that she has attended the AESA Conference and that it is a great conference to learn about educational service agencies and bond with fellow Board members.

Ms. Prince-Jones also thanked the Board members for their vote of confidence by electing her as President of the Board. She is happy and honored to serve and support the full MCIU Board of Directors. Ms. Prince-Jones also welcomed Robert Hartman to the Executive Committee.

17. Additional Public Comments

There were no additional public comments.

18. The date of the next Intermediate Unit Board Meeting will be **August 22, 2012, West Norriton Conference Room B3/B4 at 7:45 p.m.**

19. Adjournment

Upon a motion by Mr. Hartman and seconded by Mrs. Maitin the meeting was adjourned at 9:48 p.m.